




# MEMORANDUM

**DATE:** February 27, 2025

**TO:** Auxiliary for Sponsored Programs Administration (SPA) Employees

**FROM:** Lori Blodorn, Vice President   
People and Culture

**SUBJECT:** Holiday Calendar 2025/26

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Attached please find a copy of the Holiday Calendar for 2025/2026 for the University which the SPA employees also adhere to. This calendar has also been posted to the Auxiliary for [SPA website](#).


Please do not hesitate to contact me if any questions.

LB:bf

Attachment



# MEMORANDUM

**DATE:** February 27, 2025  
**TO:** All Staff  
**FROM:** Lori Blodorn, Vice President   
People and Culture  
**SUBJECT:** Holiday Calendar 2025/2026

		<u>Classes Scheduled</u>
	<u>Holiday</u>	
July 4, 2025	Independence Day	No
Sept. 1, 2025	Labor Day	No
Nov. 11, 2025	Veteran's Day	No
Nov. 27, 2025	Thanksgiving Day	No
Nov. 28, 2025	Lincoln's Birthday - Moved	No
Dec. 25, 2025	Christmas Day	No
Dec. 26, 2025	President's Day - Moved	No
Dec. 29, 2025	Admission Day - Moved	No
Dec. 30, 2025	Indigenous Peoples' Day - Moved	No
<b>Dec. 31, 2025</b>	<b>Campus Closed*</b>	No
Jan. 1, 2026	New Year's Day	No
Jan. 19, 2026	Martin Luther King, Jr.'s Birthday	No
Mar 31, 2026	Cesar Chavez Day	No
May 25, 2026	Memorial Day	No
June 18, 2026	Juneteenth - Observed	No

Each employee is entitled to one Personal Holiday, which must be taken on one day during the 2025 calendar year. If the employee fails to take the Personal Holiday before the end of the year, the holiday is forfeited.

- **Lincoln's Birthday** is observed **February 12, 2025**; the holiday credit will be observed on **November 28, 2025**.
- **President's Day** is **February 17, 2025**; however, classes are in session on this date, and therefore, the holiday credit will be observed on **December 26, 2025**.
- **Admission Day** is observed **September 9, 2025**; the holiday credit will be observed on **December 29, 2025**.
- **Indigenous Peoples' Day** is observed **October 13, 2025**; however, classes are in session on this date, and therefore, the holiday credit will be observed on **December 30, 2025**.

**\*Please note that Tuesday, December 31<sup>st</sup> is not a covered holiday. You may use vacation, Compensatory Time Off (CTO) or your personal holiday to cover this day.**

***THE HOLIDAY BREAK WILL BE FROM DECEMBER 25, 2025, THROUGH JANUARY 1, 2026.***