



CSUB

Research Gift Card Acknowledgment Form

Instructions: Gift cards may be purchased in research projects. Gift cards cannot exceed a value of \$50.00. All gift card purchases are required to be purchased using a ProCard with preapproval, (*the Pre-Authorization form must include an IRB Administrative Staff signature for IRB Protocols and a GRaSP stamp for Funded Projects*). This form must be attached to the ProCard Reconciliation.

Principal Investigator Printed Name & Department:		Date of Event:
Event Name:		Total Participants:
Reason for Giving Out Gift Card(s) [Prizes awarded for team participation, drawing, surveys]:		Department Contact and Phone Number:
IRB Protocol Number:		Grant Fund #:

Printed Name of Recipient or Participant Identification Code for Research Study Participant Confidentiality	Description of Prize / Value of Gift Card
1.	
2.	
3.	
4.	
5.	
Signature of Principal Investigator:	Today's Date:

