

*INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH (HSIRB)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD*

**Meeting Minutes Spring II
Wednesday, 17 May 2017**

Scientific Concerns: Anne Duran, Rose McCleary
Non-Scientific Concerns: Nate Olson, Chandra Commuri
Community Members: Colleen McGauley, Grant Herndon
Research Ethics Review Coordinator: Isabel Sumaya

Visitors:

Gwen Parnell
Runda Mohammed-Osman, Dr. Robert Yohe (Protocol 17-48)
Sy Hearn & Deanna Hallmark (Protocol 17-53)
Andrea Bridgewater & Dr. Debra Jackson (Protocol 17-62)
Zachary Hays (Protocol 17-65)

Absent: Steve Gamboa (sabbatical)

CALL TO ORDER: Chair McCleary called the meeting to order at 8:02 am.

APPROVAL OF MINUTES

The minutes of the Spring I meeting held on Friday, February 17th, 2017, were approved without revisions. McGauley moved to approve and Olson seconded (6-0).

ANNOUNCEMENTS

The Chair announced that Duran was leaving the IRB after many years of service. The board thanked her for her service with a cake and a gift. A discussion took place about her replacement. Sumaya recommended a current alternate, Marianne Wilson, to be an excellent replacement. Sumaya let the board know that she spoke with Marianne about serving as a regular member and that Marianne was very receptive. The board agreed that Marianne would be an excellent choice. McGauley moved to approve the recommendation to appointment Marianne as a replacement for Annie's seat as "scientific concerns" and Duran seconded (6-0). Duran stated that she could serve as an alternate.

OLD BUSINESS

Update on new Common Rule changes. Parnell passed out information on the Primer webinars that could assist in getting us up to speed on the new changes to the common rule. Parnell let the board know that Dr. Ebong agreed to pay for one webinar at \$145.00. The board then discussed how we might need more than one webinar, especially the webinars that cover the "Exemption Categories" and the "Implications for the Social Sciences." Sumaya and Parnell will request the approval of more than one webinar. However, McGauley voiced the concern that since the webinars have been scheduled soon in June that there may not be enough time to participate given they are early in the summer.

Update on replacement for Tony Alteparmakian-Non-Scientific Board Member. Sumaya explained that we are back to the drawing board on this because the faculty that requested to be considered for the board, Calli Lewis, backed out at the last minute due to an unexpected appointment. However, another faculty from education offered to sit on the board, Yeunjoo Lee. Currently, Lee serves as an alternate. Commuri made a motion to approval Lee as a

recommendation for a regular member and Duran seconded (6-0). Sumaya will notify Lee of the vote and send a recommendation letter to the senate chair.

Progress on flow chart for what needs to be reviewed. Parnell passed out a draft of the flow chart to the board showing a “decision tree” for IRB submissions. Parnell explained that the flow chart was the marriage between “Is My Project Human Subjects” and a “Check List for Classroom Projects.” The flow chart showed a step by step guide on how to decide whether or not to submit an IRB protocol. Parnell also developed a Qualtrics form focusing on classroom projects. She and Sumaya shared recent instances where Faculty did not realize that they needed to go through HSIRB with some of their students’ classroom projects. This flow chart will assist in clarifying when a protocol should be submitted. Parnell also let the board know that, Dr. Ebong has requested that the board develop a written policy on classroom research since we do not have a written policy in place right now. After some discussion, the board requested more time to review the flow chart. The board will send Parnell revisions and edits via email.

Policy & Procedures for IRB Non-Compliance. Sumaya and Parnell updated the board that they will work on the official policy and procedures for IRB Non-Compliance during the summer. McGauley moved to table this until the Fall. Duran seconded, all approved (6-0).

CITI HSPT - Updates. The board was updated on the roll out of the CITI training for the Fall 2017. The board was given a draft of the announcement to the university community to review. The board requested that a sentence be added stating that Blackboard would be obsolete beginning Fall, and to either receive approval on a new protocol or to receive a renewal of an active protocol upon expiration, CITI must be completed. Also, the board requested, to be included, information about the estimated time to complete the modules. Another requested addition was to make clear that certification would only occur after the completion of all the modules in the appropriate learner group.

Pilot of Form 118. Sumaya updated the board on the first submission of Form 118 (Rathburn 17-01), “Notification of a Project That May Involve Human Subjects.” This form is to be used in the event that a grant is being submitted prior to knowing exactly how human subjects would be used. Sumaya reported that she denied 17-01 because the investigators actually described exactly how data were to be collected. Sumaya notified the investigator that she could not approve the form 118, as it was being used incorrectly, and that a protocol needed to be submitted. Commuri moved to approve the permanent usage of the form and Duran seconded. All approved (6-0).

Conditions for Approval Letter. McGauley moved to approve the suggested title change of the “Conditions for Approval” letter to “Conditions Required to Secure IRB Approval.” Duran seconded. All approved (6-0).

Interim Chair. Chair McCleary announced that member Olson had agreed to serve as interim chair for the Fall 2017 semester while she is out on sabbatical. Everyone was supportive and delighted that Olson will serve as interim chair.

Revisit Voluntary Closure Form. Parnell requested approval to add more information to the closure form and to merge closure information with a renewal form to make a new form called, “Request for Renewal/Closure of IRB Protocol.” Added information included: adverse events, grants information, and more information on closure details, along with more information on annual activity. Sumaya explained that this form will assist in getting investigators to renew their forms on time so that they will not miss their expiration dates which we now strictly adhere to. McCleary suggested that this new form be required as opposed to voluntary as it is currently. Commuri moved to approve the form and to make it a requirement. Duran seconded. All approved (6-0). The board requested Parnell to make the revisions and send via email the finalized form. After the vote a discussion took place about the process of renewal. Parnell explained that when it is time to renew she sends the link to the form to each investigator. Sumaya remarked that we will now have to revamp our letter notifying investigators that the

renewal/closure letter is mandatory. Duran questioned why the form has a question asking if there are modification in the renewal. Sumaya explained that many times at time of renewal that investigators often also request modifications.

Grant Proposal Routing Form. As an FYI, Parnell shared with the board the new grant routing form that will be used. The form now has the IRB question early in the form. There was no action required from the board.

NEW BUSINESS

Policy on retroactive approvals. Sumaya requested the guidance from the board on policy on a recent submission, 17-61, “The Use of a Photovoice Reflection Assignment in a MSW Professional Identity Course”, McCleary and Yong. McCleary requested approval on the use of a classroom assignment retroactively. Sumaya was not familiar with this type of protocol and researched the regulations and CSUB policy and could not find either regulations, policy, or precedent. Sumaya looked at what other IRB’s were doing in these situations and found that some IRBs approve these types or requests while other do not. In fact, she noted that there are IRBs that have policy that a classroom assignment can never retroactively become research data. A robust discussion took place about the pros and cons. McCleary made the argument that in such cases that the students do provide consent. Sumaya further discussed the major problem with this type of approval in that in some cases, as was the case in 17-61, the class assignment requested to be used as data was of a confidential nature (journal reflections) and McCleary could not reveal the data to RERC. Consequently, it was impossible for the RERC to determine the risk to the participants therefore she could not assign a level of review. McCleary voiced her concern that she did not want the board to become too restrictive. Sumaya then agreed but was still at issue with the inability to be able to determine level of review in such cases. Time ran out and McCleary tabled the discussion for the Fall I 2017 meeting.

Use of gift cards for participants. Sumaya let the board know that one of our investigators with an approved protocol was having issues with the university with the use of gift cards which had been approved in the protocol. Sumaya further stated that the university had put in place a new policy making it very difficult to use gift cards in participant compensation without revealing the identity of the participant which would be a breach of confidentiality. In the end, a method to not reveal identities was figured out for this PI. Parnell was concerned that the board had approved the use of gift cards which now goes against university policy. Sumaya argued that the IRB was not aware of the new policy as it was not communicated to the campus community. In the future, the board will need to make sure that PIs using gift cards follow the new university policy.

FERPA protocol policy. Sumaya discussed the need to develop a board policy on FERPA. This request had come about because of a recent protocol submission (17-46) requesting an exemption from FERPA. The protocol was not a FERPA issue after-all, and was handled as a Third Party Access.

Review of Reports. The board approved the reports of Protocol 07-91, J. J. Wang, “Evaluation for Kern County Children and Families Commission [KCCFC]” and Protocol 03-03, Raupp, “Establishment of a Participant Pool for the Department of Psychology”, 2015-2016 Report. Olsen moved to approve, and Herndon seconded (6-0).

New IRB Meeting Dates for 2017-2018. The meeting dates were presented to the board for the 2017-2018 school year. They are below:

2017 Fall I, September 8, 2017, Deadline for Submission, August 25, 2017

2017 Fall II, November 17, 2017, Deadline for Submission, November 3, 2017

2018 Spring I, February 16, 2018, Deadline for Submission, February 2, 2018

2018 Spring II, May 16, 2018, Deadline for Submission, May 2, 201

Board affirmation of protocols previously approved under **Standard Review, Expedited Review, Third Party Access** and **Exemption from Full Review** since the February 17, 2017.

Standard Review [1]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
17-09	Gabriel Ruiz	Psychology	The Impact of Emotional State on Logical Reasoning Abilities in College Students	2/2/2017	2/27/2017	Marianne Wilson	Standard

Olson moved, Herndon seconded, 6-0.

Expedited Review [2]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
17-26	Terezita Overduin, Ying Zhong Kristine Holloway	Library	Library Web Usability Test	3/7/2017	4/12/2017		Expedited
17-34 3PA	Anuradha Tirupasur	Public Admin	Program Evaluation of Nutritional Services at the Dignity Health Mercy Memorial Hospital Learning Center	3/20/2017	4/17/2017	Jinping Sun	Expedited

Olson moved, Herndon seconded, 6-0.

Third-Party Access to Existing Data [3]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
17-04 3PA	Errys Frondarin a/Anu Isaac	Nursing	CPHC Screening Data: Impact of Obesity on Signs on Blood Sugar Screening Results	1/10/2017	1/11/2017	Judy Pedro	Exempt
17-15 3PA	Kristina LaGue	Education	Kern Rural Teacher Residency: Teacher Preparedness	2/9/2017	3/2/2017		Exempt
17-34 3PA	Anuradha Tirupasur	Public Admin	Program Evaluation of Nutritional Services at the Dignity Health Mercy Memorial Hospital Learning Center	3/20/2017	4/17/2017	Jinping Sun	Expedited

Olson moved, Herndon seconded, 6-0.

Exemption from Full Review [18]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
17-04 3PA	Errys Frondarin a/Anu Isaac	Nursing	CPHC Screening Data: Impact of Obesity on Signs on Blood Sugar Screening Results	1/10/2017	1/11/2017	Judy Pedro	Exempt
17-08	Marcus Valenzuela	Management and Marketing	Improving Introduction to Management Classes- Taking Students Voice Into Consideration	2/2/2017	4/13/2017 Mod2 2/15/2017		Exempt
17-11	Kyle Susa	Psychology	Memory Retention & GRE Vocabulary (TE 2.5)	2/7/2017	2/15/2017		Exempt
17-15 3PA	Kristina LaGue	Education	Kern Rural Teacher Residency: Teacher Preparedness	2/9/2017	3/2/2017		Exempt

17-19	Kyle Susa	Psychology	Verbal Facilitation 1.5	2/21/2017	3/8/2017 Mod 3/1/2017		Exempt
17-21	Kristine Holloway	Library	Investigation of Digital Badges as a Motivator for Students to Gain Competency in Using Research Databases	2/28/2017	3/8/2017		Exempt
17-25	Jamal Wright	History	1968 Los Angeles Walkout	3/6/2017	3/8/2017	Mustafah Dhada	Exempt
17-27	Melissa Ray, Skylar Howe, Prabhjeet Singh, Gabriel Garcia Barajas	Nursing	Evaluation of Physical Activity Practice and Promotion Among Registered Nurses	3/14/2017	3/22/2017	Annie Huynh	Exempt
17-28	Jennifer Celestino, Maryann Cruz, Mijin Do	Nursing	Nurses' Self-awareness of Infection Control Practices Related to Stethoscope Use in Patient Care	3/14/2017	4/6/2017	Annie Huynh FNP-BC	Exempt
17-29	Rojin Esmail, Khan Ghasri, Eunice Hartsock, Edgar Nobleza, Micaela Valdovinos	Nursing	Sexually Transmitted Infection (STI) Knowledge of Sophomore, Junior, and Senior California State University, Bakersfield (CSUB) Nursing Students	3/14/2017	3/20/2017	Kathleen Gilchrist	Exempt
17-30	Tania Sedano, Peggy Leugue, Kristen Lidgett	Nursing	Evaluation of Knowledge Among Registered Nurses on Zika Virus	3/15/2017	3/29/2017	Annie Huynh	Exempt
17-35	Kyle Susa	Psychology	Face Matching 3 (FM3)	3/21/2017	3/22/2017		Exempt
17-36	Kyle Susa	Psychology	Verbal Memory (VF 2.5)	3/21/2017	3/22/2017		Exempt
17-37	Rachel Hayes, Gabriel Martinez-Lin, Elizabeth White	Nursing	Parent's Knowledge of Maximum Sugar Recommendations per the American Academy of Pediatrics and their Pre-School Child's (2-5years old) Daily Intake of Sugar-Sweetened Beverages	3/21/2017	3/27/2017	Kathleen Gilchrist	Exempt
17-38	Maryann Parada	Modern Languages	The Politics of Pronunciation: Hispanic Personal and Place Names in Mainstream News Media (a)	3/21/2017	4/3/2017		Exempt
17-43	Roseanna McCleary	Social Work	Needs Assessment of the Unbefriended Population in Kern County	4/3/2017	4/3/2017		Exempt
17-44	Karen Jasso	Psychology	Left-handed and Right-handed Individuals and the Effect on	4/3/2017	4/10/2017	Marianne Wilson	Exempt

			Cognitive Abilities in College Students				
17-54	Charles Lam, Kathleen Madden, Jaimi Paschal	NSME Dean's Office	NSME DOE Grant Cohort Online Data Collection	4/17/2017	4/26/2017		Exempt

Olson moved, Herndon seconded, 6-0. For 17-43 (McCleary related, abstained), Olson Moved, Herndon seconded, 5-0.

VII. Board affirmation [19] of protocols submitted and designated as **not** falling within the IRB/HSR definition of human subjects research (**not within IRB/HSR purview**) since the February 17, 2017 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
NRS 17-10	Elias Manriquez	Sociology	Pass the Salt: Analysis of Aggression in Twitch Streamers	2/3/2017	2/20/2017	Rhonda Dugan	NRS
NRS 17-13	Silvia E. Lacayo Gomez	PPA School of Business & Public Admin	Adolescent Diabetes Program Proposal	2/11/2017	2/15/2017	Chandra Commuri	NRS
NRS 17-14	Micah Lopez	Master of Public Administration	A Program Proposal to Increase University College Retention and Graduation Rates Through Intrusive Advising and Academic Interventions	2/11/2017	2/16/2017	Thomas Martinez	NRS
NRS 17-17	Estrella Amaro-Jepesen	Modern Languages and Literatures	From Teatro Campesino to now: Latino Theater in Kern County (a)	2/20/2017	n/a	Maryann Parada	NRS
NRS 17-24	Estrella Amaro-Jepesen	Modern Languages and Literatures	From Teatro Campesino to now: Latino Theater in Kern County: A Study of Diversity on Kern Stages	3/1/2019	n/a	Maryann Parada	NRS
NRS 17-32	Ghaan Alshaif	PPA	Fight the Fear	3/16/2017	3/20/2017	Thomas Martinez	NRS
NRS 17-33	Amanda Chavez	PPA-HCA	The Costs and Benefits of Long Term Care Options	3/17/2017	3/22/2017	BJ Moore	NRS
NRS 17-41	Elizabeth Jamie Braudrick	Business and Administration	A Comprehensive Annual Community Survey Proposal to the Bakersfield, California Police Department	3/28/2017	4/3/2017	Thomas Martinez	NRS
NRS 17-42	Gabriela Ochoa Vega	Business & Public Admin	Student Need, Budget Challenges and California's Middle-Class Scholarship (MCS)	3/28/2017	4/3/2017	Thomas Martinez	NRS
NRS 17-45	Erik McMullen, Burhan Katabji, William Woodbury	Biology	Metabolic Differences Between Fast Twitch and Slow Twitch Muscles When Performing the Same Amount of Work	4/4/2017	4/13/2017	Brandon Pratt	NRS

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
NRS 17-49	Kiran Khanka	Health Care Admin	To Compare Quality Across Six Major Hospitals in Bakersfield	4/5/2017	4/10/2017	BJ Moore	NRS
NRS 17-52	Tanveer Khaira	PPA	Mitigating Turnover in Psychiatric Nursing: Building a Best Practice Mode	4/12/2017	4/13/2017	BJ Moore	NRS
NRS 17-55	Dustin Parker	Health Care Admin	Employee Job Description Coherence	4/15/2018	4/19/2017	BJ Moore	NRS
NRS 17-56	Isabel Medrano	PPA	Best Practices for Increasing Employee Involvement for Employee Based Health Clinics	4/17/2017	4/19/2017	BJ Moore	NRS
NRS 17-57	Erica Smith	Public Health Care Admin	Fit Pregnancy	4/17/2018	4/19/2017	BJ Moore	NRS
NRS 17-58	Jonathan Glover	PPA	Reducing Medication Errors in Group Homes	4/17/2017	4/24/2017	BJ Moore	NRS
NRS 17-59	Dustin L Parker	Health Care Admin	Medication Adverse Events, according to Healthcare Institution Size and Location	4/20/2017	4/24/2017	R. Steven Daniels	NRS
NRS 17-60	Stephanie Valdivia	PPA	Juvenile Delinquency and Recidivism: Project 1	4/22/2017	4/26/2017	Thomas Martinez	NRS
NRS 17-66	David Jones	PPA	California Greenhouse Gas Emissions (GHG) Goal Attainability	5/3/2017	5/4/2017	Thomas Martinez	NRS

Olson moved, Herndon seconded, 6-0. For 17-13 (Commuri related, abstained), Olson moved, Herndon seconded, 5-0.

VIII. Formal Board affirmation [2] of previously approved protocols granted Renewals since the February 17th, 2017 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
15-63	Christopher Sanders	Psychology	Project Live Happy: What Makes a Positive Activity Intervention Work?	4/22/2015	2/22/2017 R 4/28/2015	Anne Duran	Exempt
16-67	Debra Jackson	School of Arts & Humanities	School of Arts and Humanities Learning Community Analysis – Fall 2015 and Fall 2016 Cohort	4/27/2016	3.3.2017 1/9/2017 (MOD1) 5/13/2016		Exempt

Olson moved, Herndon seconded, 6-0. For 15-63 (Duran related, abstained), Olson moved, Herndon seconded, 5-0

IX. Modification [9] of previously approved protocols since the November 17th, 2017 meeting. The modifications include: the addition of student researchers (16-03 twice, 16-159, 17-09), changes in wording of recruitment invitation and an increase in length of interview sessions (16-168, 16-168), the additions of focus groups (16-168, 17-43), add a Faculty as participants (17-08), and switching to Qualtrics from Amazon Mechanical Turk).

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
16-03	Joshua Miller & Brian Street	PEAK	Metabolic Syndrome in College Students: Prevalence and Individual Criterion	1/5/2016	1/27/2017 Mod 2/18/2016		Expedited
16-03	Joshua Miller & Brian Street	PEAK	Metabolic Syndrome in College Students: Prevalence and Individual Criterion	1/5/2016	4/24/2017 Mod 2/18/2016		Expedited
16-159 3PA	Sarah Appleton	Psychology	Impact of Readiness to Change on Methadone Maintenance Treatment Compliance	11/11/2016	3/17/2017 Mod 12/14/2016		Expedited
16-168	Lauren Ash-Anderson & Erika Delamar	Student Health Services (SHS)	Focus Group- Inclusive Language in Student Health Services	11/29/2016	2/6/2017 Mod 12/22/2016		Exempt
16-168	Lauren Ash-Anderson & Erika Delamar	Student Health Services (SHS)	Focus Group- Inclusive Language in Student Health Services	11/29/2016	2/22/2017 Mod2 12/22/2016		Exempt
17-08	Marcus Valenzuela	Management and Marketing	Improving Introduction to Management Classes- Taking Students Voice Into Consideration	2/2/2017	4/13/2017 Mod2 2/15/2017		Exempt
17-09	Gabriel Ruiz	Psychology	The Impact of Emotional State on Logical Reasoning Abilities in College Students	2/2/2017	3/15/2017 Mod 2/27/2017	Mariann e Wilson	Standard
17-19	Kyle Susa	Psychology	Verbal Facilitation 1.5	2.21.2017	3/8/2017 Mod 3/1/2017		Exempt
17-43	Roseanna McCleary	Social Work	Needs Assessment of the Unbefriended Population in Kern County	4/3/2017	5/8/2017 Mod 4/3/2017		Exempt

Olson moved, Herndon seconded, 6-0. For 17-43 (McCleary related, abstained), Olson moved, Herndon seconded, 5-0.

X. Formal Board affirmation of protocol closures [25] whose authorization have closed since the February 17, 2017 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
10-157	Randy Schultz	Edvention Partners: Teacher Quality Programs	Baseline Preparation Data Survey for Edvention Fellows	12/8/2010	12/20/2010		Exempt
13-120	Tyler Hunter, Alejandra Puente, Ivan Rojo, Daisy Espinoza, Drew Sullivan	Psychology	Effects of Bright Light Treatment on Memory: A Randomized Placebo	12/11/2013	1/6/2013 (Original-Anniversary Date)	Isabel Sumaya, Mariann e Abramson	Exempt
14-05	Randy Schultz	TQP	Cooperating Teacher, CSUB Supervisor, and Teacher Candidate Survey on Self-Efficacy of Teacher Candidate Using a Co-Teaching Model	1/21/2014	4/7/2014		Exempt
14-114	Victor Comaian ni	Public Policy & Administration	Implementation of a Clinical Integration Program Program Evaluation	12/1/2014	12/15/2014	BJ Moore	Exempt
14-115	Calli Lewis & Sarah Appleton	Advanced Educational Studies, Psychology	Promoting On-Task Behavior During Therapeutic Groups Using a Self-Monitoring Tool: A Pilot Study	12/18/2014	5/24/2016, 2/3/2015		Expedited
15-107	Joshua Miller, Anne Duran	PEAK	CSUB's Young Adult Health Screening Initiative	12/6/2015	1/28/2016		Exempt
15-22	Alberto Cruz	Computer Science	Valence and Attention Detection of Automobile Drivers from Face Video	2/4/2015	2/11/2015		3PA
15-35	Madhava ppallil Thomas	Social Work	Socio-Demographic Variations and Predictive Factors of Student Stress, Academic Performance, and Institutional Support Services Among CSUB Students	3/23/2015	4/15/2015		Exempt
16-04	Erin Pereida	Psychology	Life Values and Attitudes Survey	1/13/2016	2/10/2016	Anne Duran	Expedited
16-06	Evelin Figueroa	Sociology	The Journey through Foster Care: Former Foster Youth's Perceptions on the Foster Care System	1/13/2016	2/2/2016	Rhonda Dugan	Exempt
16-13	Kyle Susa	Psychology	Verbal Facilitation	1/22/2016	1/31/2016		Exempt
3PA 16-15	Kristina Miranda Garibay	Sociology	Gender and Computer Mediated Communications: A Content Analysis of the Language Expressed in Twitch Broadcasts	1/27/2016	2/29/2016	Janet Armentor	Exempt

3PA 16-16	Charitha Hewakandamby		Social Skills Disparities in the Transition to Adult Care among Children with Special Health Care Needs.	2/1/2016	2/29/2016	B.J. Moore	Expedited
16-19	Jessica Espinoza	Psychology	The Influence of Culture on Sexism: Priming Bicultural Men	2/3/2016	2/10/2016	Anne Duran	Exempt
16-21	Pedro Walle Jr.	Public Administration	Do Group Homes That House Wards of the State Provide Evidence-based Practices?	2/8/2016	3/16/2016	Jinping Sun	Expedited
16-23	Tracie Grimes	English	The Efficacy of Focus on Form versus Focus on Meaning Instruction in the SLA Classroom	2/14/2016	4/20/2016	Emerson Case, Kim Flachmann	Exempt
16-25	Jamal Wright	History	1968 Los Angeles Walkout	2/16/2016	2/18/2016	Mustafa h Dhada	Exempt
16-26	Carolyn Brandenburg	Sociology	The Effects of Non-Standard Work Hours on Personal Relationships	2/19/2016	3/24/2016	Janet Armentor	Exempt
16-27	Efrain Rodriguez	Psychology	Perceptions of Language	3/1/2016	3/7/2016	Anne Duran	Exempt
16-28	Chandra Commuri	Public Policy & Admin	Professional Identity Work During Times of Crisis: Law Enforcement Work in the Post-Ferguson Era	3/1/2016	3/23/2016		Expedited
16-30	Danica Adoc, Robyn Musick, Charmaine Parubrub, Yesenia Sanchez	Nursing	College Students' Knowledge of Sexually Transmitted Infections	3/9/2016	3/18/2016	Phyllis Heintz	Exempt
16-31	Ashley L. Stapley	Psychology	Relational Peer Victimization and its Impact on Cognition	3/9/2016	9/21/2016 (M) - 4/5/2016	Mariann e Wilson (Abramson)	Exempt
3PA 16-36	Kenneth S. Lekim	Business and Public Administration	The Outmigration of Subspecialized Pediatric Services for Children with Special Healthcare Needs in Kern County	3/29/2016	4/29/2016	Steven Daniels	Expedited
16-50	Kalyn Valentine	Sociology	African American Educational Persistence at California State University Bakersfield	4/13/2016	4/19/2016	Alem Kebede	Exempt
3PA 16-70	Jessica Vasquez	Public Policy and Administration	"Operating Room Block Utilization and Its Impact on Productivity"	4/29/2016	4/29/2016	R. Steven Daniels	Expedited

Olson moved, Herndon seconded, 6-0. For 15-107, 16-04, 16-19 & 16-27 (Duran related, abstained) Olson moved, Herndon seconded, 5-0. For 16-28 (Commuri related, abstained), Olson moved, Herndon seconded, 5-0.

NEW PROTOCOL REVIEWS (Standard)

Protocol 17-48 [Runda Mohammed-Osman, Dr. Robert Yohe, Anthropology] Autism and Hyperactive Sexuality. Primary Reviewers: Duran, McGauley.

After introductions, the student investigator was asked to describe the research to the board. Mohammed-Osman explained that her research focused on hypersexuality in children with autism. She further stated that she wanted to find out how many autistic children have sexual hyperactivity in the facility that she currently works for, and, second, she wanted to look at brain activity. After the summary, Chair McCleary pointed out that what was described was not what was written in the protocol. And, because of issues with clarity in writing, McCleary was confused about what the research project was all about. Duran was also confused about whether the investigator wanted to examine records or to interview children. Mohammed-Osman responded that she wanted to do both. Other members brought up issues revolving around the issues of age and the level of communication in the children and how these issues were not addressed in the protocol. Further, McGauley and other members were very concerned about the protection of the children as details were not provided. McGauley noted that these protections were pivotal to the board approving the study. The student investigator stated that she had a verbal approval to do her research in the facility by her immediate supervisor. Sumaya asked what exactly the facility had given her a verbal approval to do. Mohammed-Osman responded that she had been given verbal approval for observations and interviews. However, she has not received official approval through human resources. After much discussion about what was lacking in the protocol, there was a consensus that the protocol was submitted prematurely. The discussion then focused on the need for the student to do a complete literature review prior to resubmission. The student's advisor, Dr. Yohe, agreed with the board that the student needed to rewrite and resubmit a clearer protocol including a detailed method section. The board also made it clear upon resubmission that there would need to be an official letter from her place of work from human resources approving her research activity. The rest of the conversation focused on the board providing advice on how to write a better protocol. Chair McCleary then stated that the board does not approve protocols that are unclear, without a rationale, a clear method, and importantly, information on the protection of the participants. Once the discussion ended, McCleary asked the student investigator and her advisor to step out of the room so that the board could convene in executive session.

It was a quick deliberation concluding that the board would not approve the study. McCleary motioned to deny the protocol. Duran seconded [6-0]. The investigators were brought back into the room where McCleary reiterated the decision of board requesting that the student submit a new protocol that would meet the expectations of the IRB protocol submission. She further stated that because of the sensitivity of the topic and the vulnerable population, upon resubmission, it would most likely be a standard review.

Protocol 17-53 [Sy Hearn, Dr. Jianjun Wang, Education]. Systemizing: A Creative Scientific Approach for Autism Spectrum Disorder Therapy and Behavior Modification]. Primary Reviewers: McCleary, Velasquez.

Student investigator, Sy Hearn, introduced the replacement for JJ Wang, Deanna Hallmark. Deanna explained that JJ was out with a medical issue and that she would be stepping in to support Sy's project. She is an academic advisor in Liberal Studies. After introductions, the student investigator, Sy Hearn, was asked to describe his research to the board. Sy provided a background on autism spectrum disorder (ASD) in children and how these children are not perceived to have talent or to be creative. He will be using the theory called Systemizing which has to do with the recognition of patterns. He further explained that in ASD children the use of patterns is an inherent ability. He plans to combine art with the theory of Systemizing in ASD children.

Q: Question **A:** Answer **C:** Comment

Q: Can you tell us how you would do the project? **A:** Yes, I would come in as a participant/observer. I will be using a visual support which is an evidenced based research tool helpful to ASD children. It follows the “if then this” model. I would first observe the child’s behavioral to assess what medium the child was comfortable with (i.e., pens, crayons, paint). Once I determine the medium, then utilizing the visual aid, model how he/she could create art. I would then quantify (yes, or no) whether the child would create art with the chosen medium using the systemizing system.

Q: Are the first two weeks of the study doing visual support? Then the next two weeks will you be doing data collect? **A:** Yes, that is correct. The first two weeks I will just be observing the students’ idiosyncrasies. Then the next two weeks guiding the participant to complete the art.

Q: How many participants do you plan on having in your study? **A:** I first plan to collect data on 1-3 participants.

C: You will need to get consent from the parents. You did not submit an informed consent form. **A:** Yes, I have a parental consent here. I did not know that I needed to submit it. **C:** Okay you will need to provide us with that.

C: You also say that you want to video tape the sessions. Is this correct? **Q:** No, we will not, it is not necessary. We are going to take it out of the protocol.

C: We do want to know what type of data you will be collecting. Be clear on what you are collecting. For instance, if your data are categorical, you need to tell us how you will analyze it. **A:** Okay, I will do that.

C: In #35, it is confusing that you write disabled persons. Can you replace that with ASD children? **A:** Yes, I will do that.

Q: What is the age range? **A:** 3-5 year-olds.

Q: You do not have in your protocol safeguards for both you and the participants if something unexpected happens while the children are doing the art work. What do you plan to do? For instance, if a child starts getting upset or gets hurt. **A:** I would want to follow the procedures and policies at each facility. At each center there will be established protocols in place that I will follow. Also, I am familiar with this population, and know how to look for signs of distress in the child.

Q: How many participants will you be collecting data from at one at the time. **A:** Best practices are to do one-on-one. I plan to do the data collection one at a time.

Q. For Question #37, informed consent form, and agency approvals, can you further explain your answer on that question. **A:** Yes, the Agency will not approve me coming in until I have IRB approval. So, I need your approval first. That is why I did not submit approval letters.

Q. For question #32, Information security, you need to provide more detail. How long will data be kept etc? **A:** I will add this to my resubmission of the protocol.

There were no more questions or comments and the investigators were asked to leave so that the IRB could deliberate in executive session. McGauley motioned to approve the protocol with conditions. Duran seconded [6-0].

Protocol 17-62 [Andrea Bridgewater, Dr. Debra Jackson]. Non-Monogamous Relationship Ethics, Primary Reviewers: Olson, Herndon

After introductions, the student investigator was asked to describe the research to the board. Bridgewater stated that her research area is in ethics in non-monogamous relationships and that she is studying the principals that are used in monogamous relationships via on-line surveys and focus groups.

Q: Question **A:** Answer **C:** Comment

C: It seems to me that you have already made conclusions wanting to support it rather than following the data. I have a concern with that. Also, I am not sure what ethics you are going to be measuring. And, in your protocol, it is confusing because you talk about the on-line versus the focus group without clarity so it is confusing which one you are taking about. And, I am concerned about the confidentiality and privacy issues of the participants in the group setting.

A: To protect the confidentiality I would be recording it but giving them the option to tell me to turn off the recorder. I, and Dr. Jackson, will be the only ones that will have access to the recording and I will be the one to transcribe locked in Dr. Jackson's office.

Q: Does it need to be a focus group? **A:** No answer.

Q: Are you going to give them instructions in the focus group to keep things confidential. **A:** No answer. **A:** Jackson to student, please tell the board what we talked about regarding the focus group. Student: The information that we can get from the focus group will be different from the individual survey. The focus group will provide different perspectives and respond to those different perspectives. **C:** Do people in the focus group know each other already? **A:** No not necessarily. **C:** Can you do a conference call instead? **A:** That is a good idea. **C:** This topic is very sensitive and could be very harmful to the participants if the information is not kept confidential. That is my concern having everyone in the room. **A:** No Comment.

Q: On question #34, the exclusion criteria, you state subjects would be excluded if they claim to be in a non-monogamous relationship but their partners do not knowingly consent to the fact. How will you can verify this? **A:** Um, I mean I have that question on the survey but that does bring up a good point. **C:** Maybe you can get this in the consent form. **C:** Are you suggesting to put this in the consent form? **C:** Yes, you could do that by setting up Qualtrics to stop the survey if a participant answers this question in a particular way.

C: Jackson: One of the other questions Mr. Herndon was asking you was where are the ethics that you are measuring? Can you answer that? **A:** We have some ideas that it might be from religion, and concepts of practicing consent, and honesty on how they make their decisions. **C:** Some of your focus group questions do not match up with what you just said. Make sure that those match, otherwise you are asking irrelevant questions.

Q: When we talk about adverse reactions, you might want to spell it out as to what you will do. It is no longer Kern Mental Health, they have changed their name to Behavioral Health and Recovery Services.

Q: Can you do a virtual focus group? **A:** No answer.

Q: I have the same concern that Herndon had on establishing a conclusion before you collect your data, the way you are framed the study it seems that it is leading to the conclusion that you want. Your informed consent is also leading. Please reword this. Leave the conclusions out. **A:** Okay.

C: Informed consent needs to be kept for at least 3 years. Please add to the protocol and the consent form. **A:** Okay.

Q: Your informed consent form and your survey had some interesting terms. Will they know what you are talking about? **A:** They are pretty well known in that population. I could define them if you want me to. **C:** Maybe have your participants self-identify themselves to make sure there is no confusion. **C:** Are you going to choose people that know what these terms mean. **A:** Jackson: Actually it is not about the label of themselves it is about why they have labeled themselves in a particular category. That is what the research is all about and that is in the next question.

Q: In the consent form, in the Risk section, edit out the focus group info, spell out CSUB on the consent form and add your contact information.

There were no more questions or comments and the investigators were asked to leave so that the IRB could deliberate in executive session. McCleary motioned to approve the protocol with conditions. Duran seconded [6-0].

Protocol 17-65 [Zachary Hays]. Clergy, Community, & Cops (3C) Project

Primary Reviewer: Commuri

After introductions, the investigator was asked to describe the research to the board. Hays outlined his role working with the Bakersfield Police Department in evaluating the grant funded by State and Community Corrections Agencies to address crime issues and improve police/community relations. The program is called "Operations Cease Fire" that has been used in other cities successfully. He has been contracted to evaluate the program, specifically, the program called, Clergy, Community and Cops.

Q: Question **A:** Answer **C:** Comment

Q: What type of data are you analyzing? **A:** First, secondary analysis of crime statistics. Then, why I am here today is the community survey data. I will be measuring community satisfaction, perceptions of the police, and procedure justice issues on the Clergy, Community and Cops program.

Q: Tell us how you will conduct the survey. **A:** We will survey people at churches. So, we will host surveys at church events. We will go through the survey with them and provide a tablet or hard copies for them to fill out. It will be run like focus group where we will read out the question while they answer the questions on the tables or in a hard copy of the survey. We are shooting for 300 participants. **C:** You want to collect home addresses to do the follow-up survey, do you have to get their addresses or can you just get their zip codes. **A:** No, we need to make sure that they are in the "target area" so zip codes would not give us that information and we need to limit the survey to one person per household. And we need to collect the second wave data from the same people. **C:** Will this endanger the participants and their confidentiality?

C: Will you be surveying Spanish speaking participants? If so, you will need a Spanish version of the consent form. **A:** Yes, I will do that.

Q: Investigator: I tried to get the consent form to the reading level of the 7th grade, but it was very difficult because of the titles such as Informed Consent etc. Is the reading level okay?

A: Yes, you did a good job.

When there were no more questions or comments the investigator was asked to leave so that the IRB could deliberate in executive session. McCleary motioned to approve the protocol with conditions, Herndon seconded [5-0].

OTHER CONCERNS: None.

ADJOURNMENT: The Chair adjourned the meeting at 11:21 am. Have a great summer!

BOARD TRAINING: Homework was assigned to the board to read the Update on Review of Common Rule Packet and to complete required CITI modules for Learner Group: IRB Members over the summer.