

Human Subjects Institutional Review Board (HSIRB)  
Spring I 2023 Meeting Minutes

In attendance:

Scientific Concerns: Chandra Commuri,  
Brittany Sanchez, Jessica Williamson (Vice Chair), Marianne Wilson  
Non-Scientific Concerns: Christopher Livingston, Nate Olson, (Chair)  
John Stark

Community Concerns: Raj Cheshire, Grant Herndon  
Alternate Members: Isabel Sumaya (Alternate: RERC), Zack Zenko (Scientific Concerns)  
Visitors: Gwen Parnell (RCA-GRaSP), Brittany Beck, Yong Nathan Li, Tzu Fen Chang  
Absent: None

I. CALL TO ORDER

Chair Olson called the meeting to order at 8:00 am.

II. APPROVAL OF MINUTES

The meeting minutes were approved at the 2023 HSIRB Policy Development meeting on January 27, 2023.

III. ANNOUNCEMENTS

- A. ITS Representative Serve on HSIRB Board: After some discussion, the board voted to add an ITS representative as a consultant to begin with and plan to invite Doug to the Spring II meeting. Stark motioned and Williamson seconded (6-0-0).
- B. Cayuse IRB Protocol Update Announcement Sent Out: next step will be to send it out to the whole campus (Parnell).

V. OLD BUSINESS

- A. Oral History Policy Update: tabled for the Spring II meeting
- B. Export Control – Tabled for the Spring II meeting
- C. IRB Data Storage Policy
- D. Broad Consent: Parnell prepared a Broad Consent Informed Consent form TEMPLATE for CSUB HSIRB. The board voted to review and approve this document at the next meeting. Stark motioned and Olson seconded, (8-0-0).
- E. Community Concerns-Member to replace Tommy Tunson-Update on Prison Study: Sumaya provided an update to the board. Olson will take the lead on this task.

IV. NEW BUSINESS

- A. Vote on Outstanding Full Board Review Protocols FY 2021-2022
  - a. Faculty Project

b. Student Project

The board members will submit their votes to Parnell via email. Sumaya let the board know the Research Excellence Award ceremony luncheon will be held on April 21<sup>st</sup> at the Petroleum Club from 12-2pm.

**V. FULL BOARD REVIEW PROTOCOLS [2]**

A. Protocol 23-196, Brittany Beck -Assessing the Impact of Global Citizen Science Learning Modules

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification asked of the PI, the protocol was approved with the conditions listed below.

1. Add more detail about the number of interviews and focus groups.
2. Add that you will use pseudonyms at all times for the protection of identities.
3. Since informed consent will be given at the beginning of the course, provide a reminder to participants about the study and participant rights and provide paper copies of consent form.
4. Make clear that interviews and focus groups will occur after the course is completed.
5. To deal with possible issues of undue influence, add that you will not be the one to conduct interviews and focus groups.
6. Make sure to add research personnel that will conduct the interviews and focus groups along with their human subjects training (CITI).
7. Before you can use the NOVO ED platform, you must have CSUB IT approve its use.
8. Add Nat GEO representative to the protocol along with their human subjects training (CITI) as they will have access to data in NOVO ED.

Votes: Stark motioned to approve, and Olson seconded (8-0-0).

B. Protocol 23-197, Yong Nathan Li, Co-PI Tzu Fen Chang--Risk and Protective Factors for Suicidality among Asian College Students

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification asked of the PI, the protocol was disapproved as the risks to participants outweighed the benefits.

Votes: Olson motioned to disapprove the protocol in its current form, and Livingston seconded (7-1-0).

C. The board voted to add an additional Full Board meeting. Zenko motioned and Williamson seconded, (8-0-0).

**FORMAL BOARD AFFIRMATIONS-**

Attachment A  
Spring I - HSIRB Meeting Minutes  
February 10, 2023 – 8 am – 12 noon

Below are the details of the formal board affirmations of protocols previously approved since the last meeting. These were affirmed at the 2023 HSIRB Policy Development meeting on January 27, 2023.

Closures [3]  
Cooperative Agreements [0]  
Exempt from Full Board Review [12]  
Expedited [1]  
External Investigator Agreements [1]-Disapproved  
External Investigator Reliance Agreement [0]  
Full Board [1]  
Expedited Full [1]  
Modifications [12]  
Renewals [8]  
Section 118 Designation [0]  
Waiver of Informed Consent (formerly known as Third Party Access to Existing Data) [0]

**Expedited Full [1]**  
Votes: Stark motioned, Livingston seconded (8-0-0)

**Expedited [0]**

**Exempt from Full Board Review [14]**  
Votes: Commuri motioned, Olson seconded, and Zenko and Williamson Abstained (6-2-0)

**Modifications [8]**  
Votes: Livingston motioned, Stark seconded, and Zenko and Williamson Abstained (4-2-0)

**Renewals [5]**  
Votes: Commuri motioned, Sanchez seconded, and Stark abstained, (6-1-0)

**Meeting adjourned at 11:43 am**

Training: none