

**Human Subject Institutional Review Board (HSIRB)
Meeting Minutes Spring I: February 12, 2021**

In attendance:

Scientific Concerns: Chandra Commuri (Chair), Marianne Wilson,
Jessica Williamson, Isabel Sumaya (Alternate: RERC)

Non-Scientific Concerns: Nate Olson, Christopher Livingston, John Stark,
Grant Herndon

Community Concerns: Tommy Tunson

Visitors: Gwen Parnell, Zachary Zenko, Soeun Park, Sarana Roberts, Charles Van De Voorde,
Christopher Chrobak, Leslie Williams, BJ Moore, Raj Cheshire

CALL TO ORDER – Chair Commuri called the meeting to order at 8:05 am.

APPROVAL OF MINUTES – The meeting minutes were approved with one correction. Olson noted that he abstained for protocol 21-133 and not Commuri. Stark motioned to approve the minutes, Olson seconded, and Livingston abstained (7-1).

ANNOUNCEMENTS

Dr. Ebong Retirement Gift from IRB. Sumaya will check into getting a gift.

Wilson, Research Ethics Reviewer. Sumaya let the board know that Wilson is now on board as the Research Ethics Reviewer and is able to review and approve protocols. This will assist Sumaya in reviewing protocols in a timely manner. Sumaya requested that Wilson become an alternate so that she can solely focus on the review of Exempt and Expedited protocols. The board agreed that Wilson's current position as Scientific Concerns needs to be replaced by a new member. Recruitment is already under way for a replacement, Dr. Rhonda Dugan.

Virtual CSU IRB Forum. Parnell let everyone know that there are free IRB forums.

OLD BUSINESS

Inclusionary statement regarding selection of participations in Cayuse IRB Initial Protocol.

Tabled for Spring II meeting. Sumaya reminded every one of their discussion on being inclusionary. A reminded went out that it was agreed to put a statement into the protocols that asks Researchers to think about inclusionary measures when it comes to recruitment.

Discussion on oral History policy. Tabled for Spring II meeting. Sumaya discussed oral history showing examples of other oral history policies from other IRBs. Sumaya asked members to take a look at the various policies. She highlighted areas that she felt might be appropriate to include in a draft of our policy. Sumaya will provide a rough draft at the Spring II meeting.

NEW BUSINESS

Full Board Review Protocols [5]:

Protocol 21-178 (Principal Investigator: Soeun Park) *Emerging Adult Immigrants' Activism at Home*. Primary Reviewer: Nate Olson, Secondary Reviewer: John Stark

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

Findings: The PI was requested to address the following issues:

1. Make clear that participants must speak English in order to participate.
2. Add to the protocol and information to the participants the importance of where they choose to do the Zoom interviews to allow for privacy.
3. Provide the participants the Guideline used for virtual psychotherapy and attach the guide in the protocol in Cayuse (can add in the section for additional information).
4. More fully discuss the emotional risks of participating and the resources provided to deal with these risks. Add phone numbers in the protocol and the consent form.
5. Make clear that the study does not ask for or is interested in citizenship status.

Results: Decision: Approved with conditions (8-0)

Motioned: Nate Olson

Seconded: John Stark

Protocol 21-198 (Principal Investigator: Zach Zenko) *Mental Health, Exercise, Disparities*. Primary Reviewer: Jessica Williamson, Secondary Reviewer: Marianne Wilson

After introductions, the PI provided an overview of his project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

Findings: The PI was requested to address the following issues:

1. Since the PI is planning to make inferences about the impact that the pandemic has had in regard to access to mental healthcare, PI needs to make the participants aware of this.
2. PI was asked to highlight that the link he is providing for mental health services does have a "chat" option to the participants.

3. PI was asked to limit Mechanical Turk recruitment to US participants only and to make sure to add this information to the inclusion question in Cayuse.

Results: Decision: Approved with conditions (8-0)

Motioned: Jessica Williamson

Seconded: Nate Olson

Protocol 21-173 (Principal Investigator: John Stark) *Edible School Yards & Kitchens: The Impact on Elementary School Children*. Primary Reviewer: Chandra Commuri, Secondary Reviewer: Chris Livingston

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

Findings: The PI was requested to address the following issues:

1. Identify the protocol as accessing secondary data sets (3rd Party Access) in Cayuse.
2. Please submit a letter from Grimmway Academy stating that they will provide you the secondary data set. In the letter it must be specific as to what the data will be.
3. When the time comes, please submit a new protocol for your phase II of the study so that it can be reviewed as a separate protocol.

Results: Decision: Approved with Modification-Third-Party Access Full Board (7-1-0)

Motioned: Chris Livingston

Seconded: Marianne Wilson

Abstained: John Stark (PI)

Protocol 21-197 (Principal Investigator: Roberts, Kabel) *Building Reading Fluency Through Peer-to-Peer Repeated Reading*. Primary Reviewer: John Stark Secondary Reviewer: Grant Herndon

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

Findings: The board needed more details on the collection of data, so it was determined the benefits did not outweigh the risks.

Results: Decision: Disapproved (8-0)

Motioned: Marianne Wilson

Seconded: Jessica Williamson

Protocol 21-195 (Principal Investigator: Van De Voorde, Chrobak), *Homelessness and Addiction Research Competition*, Primary Reviewer: Chris Livingston, Secondary Reviewer: Jessica Williamson

After introductions, the PI provided an overview of the project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

Findings: The board needed more details on the collection of data, so it was determined the benefits did not outweigh the risks.

Results: Decision: Disapproved (8-0)

Motioned: Marianne Wilson

Seconded: Chris Livingston

Protocol 21-181 (Principal Investigator: Leslie Williams/BJ Moore), Primary Reviewer: Isabel Sumaya, Secondary Reviewer: Marianne Wilson

After introductions, the PI provided an overview of her project. After a discussion and questions of clarification addressed to the PI, the following was determined by the board to be missing from the protocol.

1. Clarify that the word "safe" refers to a physical safe that the data will be kept in.
2. Add to the protocol that the participants will be instructed to be in a secure and private place when they are interviewed to ensure confidentiality. Add this to your consent form and the protocol.
3. Clarify that recruitment will be at the local and national levels.

Results: Decision: Approved (7-0)

Motioned: Nate Olson

Seconded: John Stark

Chandra Commuri left the meeting, Nate Olson stepped in as Vice Chair

EXEMPT INITIAL [6]

21-162: Latinx Teachers in South Carolina during our pandemic time-spaces Principal Investigator: Timothy Monreal, Decision: Exempt on Dec 1, 2020

21-168: Fat Talk and Body Image (East Asian American) Principal Investigator: Soeun Park
Decision: Exempt on Dec 1, 2020

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21-186: How Adults Learn: A Grounded Theory Approach Principal Investigator: Mark Novak
Decision: Exempt on Dec 4, 2020

21-178: Automatic Associations and Physical Activity Principal Investigator: Zachary Zenko
Decision: Exempt on Nov 18, 2020

21-177: National College Health Assessment 2021 Principal Investigator: Lauren Ash
Decision: Exempt on Nov 18, 2020

21-187: Flipped Classroom Virtual Reality in Foundations of General Chemistry courses Principal Investigator: Marina Shapiro Decision: Exempt on Dec 10, 2020

Marianne Wilson moved; John Stark seconded (8-0)

MODIFICATION [6]

21-166: Stories of the Underrepresented: Minorities in Geoscience Research Activity Principal Investigator: Manuel Barrera, Decision: Exempt on Dec 23, 2020

21-177: National College Health Assessment 2021 Principal Investigator: Lauren Ash Decision: Approved on Jan 5, 2021

21-178: Automatic Associations and Physical Activity Principal Investigator: Zachary Zenko
Decision: Approved on Dec 1, 2020

21-178: Automatic Associations and Physical Activity Principal Investigator: Zachary Zenko
Decision: Approved on Dec 8, 2020

21-139: Online POGIL in Foundations of Analytical Chemistry course Principal Investigator: Marina Shapiro Decision: Approved on Dec 10, 2020

07-91: Evaluation for Kern County Children and Families (KCCFC) Principal Investigator: Jianjun Wang, Decision: Approved on Dec 8, 2020

Marianne Wilson moved; John Stark seconded (8-0)

RENEWAL [4]

07-91: Evaluation for Kern County Children and Families (KCCFC) Principal Investigator: Jianjun Wang, Decision: Exempt on Dec 8, 2020

17-87: Self-compassion Inductions II Principal Investigator: Jessica Williamson Decision: Exempt on Jan 4, 2021

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20-180: Oil Extraction Decision-Making Research Principal Investigator: Jeremy Woods
Decision: Exempt on Dec 23, 2020

20-151: Produced Water Research Principal Investigator: Jeremy Woods Decision: Exempt on
Dec 23, 2020

Marianne Wilson moved, John Stark seconded, Jessica Williams abstained (7-1-0)

CLOSURE [2]

20-69: Information Literacy Module (CSUB 1029) Principal Investigator: Rebecca Penrose
Closed on: Dec 23, 2020

20-126: Nightmares and Personality Styles Principal Investigator: William Kelly
Closed on: Nov 18, 2020

Marianne Wilson moved; John Stark seconded (8-0)

Meeting adjourned at 12:36 pm