



GECCo Meeting Minutes

Friday, August 29th, 2025

SCI III 100 Conference Room (FTF)

Zoom Meeting 2:00 pm – 3:30 pm

Present: Eduardo Montoya, Elizabeth Adams, Kelly O'Bannon, Matthew Woodman, Vanessa Nava, Billin Zeng, Dan Zhou, Kyle Shaw, Zhenning Xu, Jahyun Kim

Absent: Deisy Mascarinas (Admin Support)

The meeting began at 2:00 p.m.

1. Welcome of new members

- a. Committee responsibilities: They are all outlined in RES 1314049, which mainly entail course proposal reviews, certification of courses, GE program review and program assessment, and maintain GE compendium.
- b. GE website: <https://www.csub.edu/ge/>
 - i. [Courses approved for GE and graduation requirements](#)
 - ii. GE Compendium (guiding principle to do reviews): [Spring 2025 or earlier](#) and [Fall 2025 or after](#)
 - iii. Advising Sheets: [Admitted Spring 2025 or earlier](#) and [Admitted Fall 2025 or later](#)
 - iv. [GE Course Caps](#)
 - v. [Comparison of CSU GE Requirements and Cal-GETC](#)
- c. GECCo Box Folder: [LINK](#)

2. Approval of Agenda (Box>GECCo>Meeting Materials> 2025-26>2025-26 Agendas)

- a. Kelly O'Bannon moves to approve the agenda for Friday, August 29, 2025.
- b. Billin Zeng seconds to approve the agenda for Friday, August 29, 2025.
- c. Objections – None
- d. Abstentions- None
- e. There is unanimous approval.

3. Approval of Minutes from 4-25-2025 (Box>GECCo>Approved Minutes>2024-25)

- a. Kelly O'Bannon moves to approve the meeting minutes for Friday, April 25, 2025.
- b. Kyle Shaw seconds to approve the meeting minutes for Friday, April 25, 2025.
- c. Objections – None
- d. Abstentions- None
- e. There is unanimous approval.

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4. Announcements

a. 25-26 GE Learning Community Facilitators:

- i. Information Literacy LCF: Rebecca Penrose (Fall)
 - Fall Theme: Exploring ways to redesign instruction and assignments to align IL goals with student success, while addressing evolving research practices and the impact of generative AI.
- ii. Oral Communication LCF: Kelly O'Bannon (Fall)
 - Fall Theme: Exploring OC practices that enhance faculty presence and contribute to a more dynamic, inclusive classroom experience for students.
- iii. Quantitative Reasoning LCF: Tim Burke (Spring)
 - Fall Theme: Sharing psychological principles to enhance community, equity, and student success in all courses, with a particular focus on QR.
- iv. Written Communication LCF: Kim Flachmann (Spring)
 - Fall Theme: Discussing how Universal Design for Learning, Roleplaying, and Reflecting on writing can help you use your writing assignments to give students a sense of belonging in your courses.

- b. 25-26 Assessment coordinator: Zhenning "Jimmy" Xu
 - i. PLOs scheduled to be assessed: Oral Communication (1A) and Interdisciplinary Knowledge (2B).
 - ii. Jimmy will discuss the assessment results from last year (SELF and Quantitative Reasoning) during the next meeting.

5. GE Course Proposals (Box>GECCo>Course Submissions>2025-26)

- a. Overview of GECCo's review process for course proposals (with PH 3118 and CRJU 3328 as examples)
 - i. The committee will formally start reviewing these proposals at the next meeting.
 - ii. The proposals explain what they do in the course and how that aligns with the GE outcomes they are trying to address. There is also a rationale included in the proposal.
 - iii. The course proposals will be added to the GECCo agenda. The committee is responsible for reviewing the course proposals located in box before the meeting. Feedback can be added to a GE review sheet, or it can be discussed during the meeting.
 - iv. Proposals can either be approved or sent back for a GECCo revision. A revision requires the proposer to address all issues raised by the committee before it is reviewed again. The other possible outcome is a director's revision, which involves minor changes that GECCo can request without needing to review the proposal again.

6. GE Compendium

- a. Update course structure categories to include stand-alone 5C laboratory courses (page 6, 21)
 - i. The committee agreed to add a category for laboratory courses in the documentation.
- b. Remove "Additionally, at least one course under 5A or 5B must include a lab (5C)" under Area 5 (page 21)
 - i. Stand-alone 5C courses are needed to meet the 7-unit requirement, even if the students take courses that partially fulfill the requirement.

7. Course Recertification (Box>GECCo>Meeting Materials>2025-26 Agendas)

- a. Draft: 25-26 Recertification plan
- b. Review Requirements for AI-HIST and AI-GV course recertification.
 - i. Courses must include specific learning outcomes, prerequisites, and clear links between the course activities and grade calculations.



8. **Open Forum**

- a. There is a new and improved proposal form that will be launching next week, replacing the outdated system.

Adjourned at 3:30 p.m.

Next meeting: September 12, 2025

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