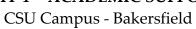
EVALUATOR -- BEFORE COMPLETING THIS REPORT PLEASE READ INSTRUCTIONS FOR COMPLETION

REPORT OF EMPLOYEE PERFORMANCE UNIT 4 -- ACADEMIC SUPPORT



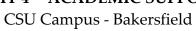


| NAME | | | | | | EMPLOYEE ID | DEPARTMENT CLASSIFICATION | | |
|---|--|---|---|---|-----------------------------|---|---|--|--|
| FRO | | | | | | Type of | Evaluation: ANNUAL TEMPORARY PROBATIONARY SPECIAL | | |
| SECTION A - Evaluation Criteria | | | | | | | SECTION C Record PROGRESS ACHIEVED in attaining goals established during previous rating period. | | |
| 1 | 2 | 3 | 4 | 5 | 2 = BEI 3 = ME 4 = EX | ACCEPTABLE LOW EXPECTATIONS ETS EXPECTATIONS CEEDS EXPECTATIONS ISTANDING | | | |
| | | | | | Quality | of Work | SECTION D Record specific REQUIRED IMPROVEMENT or CORRECTION needed in performance or behavior. | | |
| | | | | | Quanti | ty of Work | | | |
| | | | | | Profess | ional Judgment [*] | | | |
| | | | | | Campu | outions to s/CSU/Community* | SECTION E Record GOALS or IMPROVEMENT PROGRAMS established for next performance period. | | |
| Prof abus com | *Per provision 18.1.A of the Collective Bargaining Agreement: Professional judgment includes professional responsibility, attendance abuse, and working relationships. Contributions include those to the community, which are directly related to the employee's work assignment. | | | | | | | | |
| SECTION B Utilizing the criteria above, record JOB STRENGTHS and superior performance. (See Page 3 for more space, if necessary, for Sections B-E.) | | | | | | mance. (See Page 3 for more space, | SECTION F For PROBATIONARY EMPLOYEES: | | |
| | | | | | | | ☐ Permanent Status Recommended (To be determined in conjunction with final probationary evaluation.) ☐ Permanent Status Not Recommended (To be determined not later than the final probationary evaluation in accordance with the INSTRUCTIONS FOR COMPLETION on Page 1.) | | |
| | | | | | | | EVALUATOR EVALUATOR | | |
| | | | | | | | (Signature) (Title) (Date) REVIEWING OFFICER | | |
| | | | | | | | (Signature) (Title) (Date) | | |
| This review is based on direct observation or supervision of the employee's work since the last performance evaluation and/or the content of the employee's personnel file. (Per provision 18.1.B of the Collective Bargaining Agreement) | | | | | | st performance evaluation uployee's personnel file. (Per | Date draft given to employee for review: | | |
| 4 YEAR GOVERNMENT TO | | | | | | | COMMENTS: | | |
| | | | | | OV. | ERALL EVALUATION ord Overall Performance | | | |
| EMPLOYEE'S SIGNATURE OR ACKNOWLEDGEMENT: | | | | | | | DATE: | | |

Personnel Services Review Processed by HR

EVALUATOR -- BEFORE COMPLETING THIS REPORT PLEASE READ INSTRUCTIONS FOR COMPLETION

REPORT OF EMPLOYEE PERFORMANCE UNIT 4 -- ACADEMIC SUPPORT





| | NAME | EMPLOYEE ID | DEPARTMENT | | CLASSIFICATION | | | | | |
|--|-------------------------|--|--------------------------|---------------------------------|----------------------|--|--|--|--|--|
| FROM: | | TO: | Type of Evaluation: | ANNUAL | TEMPORARY | | | | | |
| | RATING P | ERIOD | | PROBATIONARY | SPECIAL | | | | | |
| SECTIO | DN B (continued) | Record JOB STRENGTHS and superior performance. | | | | | | | | |
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| SECTIO | N C (continued) | Pacord PDOCDESS ACHIEVI | ED in attaining goals as | tablished during prayious ratir | ng pariod | | | | | |
| SECTION C (continued) Record PROGRESS ACHIEVED in attaining goals established during previous rating period. | | | | | | | | | | |
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| SECTIO | ON D (continued) | Record specific REQUIRED IN | MPROVEMENT or CO | ORRECTION needed in perfo | ormance or behavior. | | | | | |
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| ar arre | | | | | | | | | | |
| SECTIO | ON E (continued) | Record GOALS or IMPROVE | MENT PROGRAMS | established for next performan | ce period. | | | | | |
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| COMM | ENTS (continued) | | | | | | | | | |
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