

Once a volunteer begins your return, it can take up to 1.5 hours to complete. Please plan accordingly.

Things to remember to bring to the VITA:

- For married filing joint, both spouses must be present in order to complete the return
 - If one spouse cannot be there, we will not be able to finish the return until s/he can come into the lab and sign the return
- Photo ID for you and your spouse (if married)
- Physical copy or picture of the Social Security card or Individual Taxpayer Identification Number (ITIN) document for every person listed on the return
- If a student- 1098-T and any receipts for books and materials you bought during the year
- Any W-2s or other income tax forms (Form 1099-MISC, Form 1099-INT/DIV, etc.)
- Forms 1095-A, B, or C relating to Health Insurance (if received)
- If you have an HSA, Form 5498-SA and Form 1099-SA (if applicable)
- Any other tax forms you may have received from the IRS
- Your bank routing number and account number if you want to use direct deposit for your refund or tax due
- A copy of last year's tax return (if possible)

You will be asked to fill out an Intake/Interview Form when you come in.