



Master of Arts in Special Education Program

Dear Special Education Masters Program Applicant,

Now that you are ready to apply to your special education program, please ensure that **a complete application is uploaded in one PDF file to the submission portal**. For detailed information on the application items please refer to the [SPED Masters Program Application and Admission Guidelines](#). To assist you in compiling a complete application, please use the checklist below.

- ☐ Special Education Program Application ([Application](#))
- ☐ Autobiography
- ☐ Three recommendations – sent to the program admission advisor from your recommenders ([Form](#))
- ☐ Copy of current teaching credential
- ☐ Tuberculosis (TB) Clearance ([Acceptable documents](#))
- ☐ Mandated Reporter Training Certificate ([Training for School Personnel](#))

Failure to follow submittal directions may be cause for application rejection or delay. Remember to merge your documents into one PDF file. There is free PDF merge software that you can use: [I Love PDF](#). The file should be named your **Last Name_First Name_CSUBID**.

Upload your application to the submission portal for your campus:

[Bakersfield Campus](#)

[Antelope Valley Campus](#)

Please be advised that meeting the requirements for program admission consideration does not guarantee program admission. Priority admission consideration is given to applicants meeting 100% of the requirements.

What happens after you submit your application:

- Applications are reviewed after the program deadline(s) and applicants will be notified regarding the status of their application.
- Applicants being considered for candidacy will be contacted to schedule their program interview.
- Applications are sent to the Admission Committee for review.
- Applicants are notified of the Admission Committee's decision. Decisions by the Admission Committee's evaluation is final.



Special Education Programs

Once documents are submitted to CSUB, the documents become the property of CSU Bakersfield College of Social Science and Education. Please keep a copy of your documents for your records.

Master of Arts in Special Education Program Application

Term applying for: ☐ Fall 20__ ☐ Spring 20__

Program Option:

☐ Master's program only

Applicant Information:

CSUB ID#: _____ Legal Name: _____
Last First Middle

Preferred Name: _____

Email: _____ Alt Email: _____

Telephone #: _____ Alt Telephone #: _____

Do you hold a teaching credential? ☐ No ☐ Yes

If yes, what type of teaching credential: _____

Did you complete your teaching credential program at CSUB: ☐ No ☐ Yes ☐ N/A

Education/Work Experience

Please list the last three years of relevant experience.

Experience/ Work Title	Institution/Organization	Briefly describe your experience	Length of time (mo/yr)

References:

Please list the names of the three individuals who will be completing the required recommendation form.

1. _____
2. _____
3. _____

Rights and Responsibilities of Students (University Honesty Policy)

The principles of truth and integrity are recognized as fundamental to a community of teachers and scholars. The University expects that both faculty and students will honor these principles and in so doing will protect the integrity of all academic work and student grades. Students are expected to do all work assigned to them without unauthorized assistance and without unauthorized assistance and without giving unauthorized assistance. Faculty have the responsibility of exercising care in the planning and supervision of academic work so that honest effort will be encouraged and positively reinforced.

There are certain forms of conduct that violate the university's policy of academic integrity. Academic Dishonesty (Cheating) is a broad category of actions that involve fraud and deception to improve a grade or obtain course credit. Academic dishonesty (cheating) is not limited to examination situations alone but arises whenever students attempt to gain an unearned academic advantage. Plagiarism is specific form of academic dishonesty (cheating) which consists of the misuse of published or unpublished works of another by claiming them as one's own. Plagiarism may consist of handing in someone else's work as one's own, using paragraphs, sentences, phrases words or ideas written by another without giving appropriate citation, or using data and/or statistics compiled by another without giving appropriate citation. Another example of academic dishonesty (cheating) is the submission of the same, or essentially the same, paper, or other assignment for credit in two different courses without receiving prior approval from the instructors of the affected courses.

When a faculty member discovers a violation of the university's policy of academic integrity, the faculty member is required to notify the CSUB Dean of Student Life and CSUB Student Conduct Coordinator and the student(s) involved. A course grade of 'F' may be assigned, or another grade penalty may be applied at the discretion of the course instructor. Additional academic sanctions are determined by the student conduct coordinator. Academic sanctions may include disciplinary probation, suspension, permanent expulsion from the university or from the California State University system, administrative hold on the release of records, and withholding a degree. Disciplinary probation shall be noted on the student's formal academic record only for the duration of the probationary period. Disciplinary suspension and expulsion are a part of the student's permanent record.

Application Acknowledgement

☐ By clicking this box, I acknowledge that I have reviewed the Application and Admission Guidelines and have attached my supporting documents to this application. I read and understand the Rights and Responsibilities of Students and agree to abide by those terms and conditions.

I understand that meeting the admission requirements does not guarantee admission to a masters program at California State University, Bakersfield. That my request for admission will be reviewed and evaluated by the Special Education Program and any decision resulting from this evaluation will be final. If I am granted admission to the education specialist credential program, I accept that does not guarantee recommendation for a preliminary credential.

I am aware that if accepted into a teaching credential program there are certain responsibilities and requirements that must be met for me to complete my program, including maintaining a positive and professional attitude that reflects the professional standards and dispositions of teacher candidates, when and where I might complete field experiences, and that program requirements may change with new legislation and/or California Commission on Teacher Credentialing (CCTC) requirements. I realize that I have the responsibility of knowing and understanding my program requirements, and any failure on my part to follow the requirements may result in a delay or extension of my program.

I hereby submit my application for admission to the Education Specialist credential program at California State University, Bakersfield. I certify that, to the best of my knowledge all information contained in this application and on any supporting documentation submitted with this application is true and accurate. I authorize the appropriate committee to inquire or seek any additional information it should require.

Sign Here

Teacher Candidate Signature

Teacher Candidate Printed Name

Date