Guidelines for Petitions to
Go beyond the 18-unit limit for Withdrawals ("W" grades).

Beginning with the Fall 2009 term, there is a limit of 18-semester withdrawal units ("W" units) per Executive Order 1037. Any "W" grades received prior to Fall 2009 will not count against the limit. The limit applies only to courses taken at CSUB. Students who wish to go beyond the 18-unit limit can submit a petition to the Academic Petitions Committee (APC). It is expected that approvals to go beyond the limit will be extremely rare and only in cases for which the student provides convincing evidence to the APC that such an exception is merited.

Handwritten petitions will not be accepted. **The petitions must contain the recommendation and signature from a faculty or advisor.**

The petitions for this type of request must provide:

1. The terms and grades and titles of courses for which the student has already received "W" grades.

"W" Grades Already Received		
Term	Course	Grade

2. The terms and titles of additional courses beyond the 18 semester units for which the student wishes to have a "W" grade(s) be permitted.

Additional "W" Grades Requested		
Term	Course	Grade