

# WSCUC Steering Committee Meeting Notes

For December 3, 2021 Via Zoom 1:00 – 2:00 PM

I. Introductions were made by the Steering Committee.

II. Dr. Jackson provided an update about Distance Education Authorization.

It is WSCUC policy that any program that has a DE component needs approval. Once a campus has authorization for 3 programs its easier to get approval. They want to make sure the campus has the infrastructure in place to support students and has appropriate resources for them. They also want to make sure it provides faculty with pedagogical and technical support. WSCUC issued temporary emergency approval during the pandemic. Dr. Jackson worked with all the associate deans about the authorization, and 28 different programs needed authorization for DE. That process has been done. In mid-October, WSCUC allowed temporary authorization through spring 2022, dependent on DOE's approval. Those programs that didn't submit requests, they are still covered until spring and summer 2022. We shall presume that in fall 2022, the regular authorization process will be in place. Programs have been notified of approval if they have applied. Additionally, DE depends on ALL units in degree, not just units within the major. Jackson will reach out those programs that are affected by this new requirement.

Visit is one year away. She sent the WSCUC Campus Update to everyone. Please look at and edit to send out Monday.

Clarification: 50% or more of a degree program that is delivered remotely, even hybrid (not in the physical presence in class), counts as remote modality.

III. Report on progress regarding each WSCUC Recommendation

a. Institutional Research – Monica Malhotra

1. Two open positions still to fill within IRPA; strain on staff.
2. Getting technology in place; Faust Gorham is working on getting server in place to create data models so they can share with campus community.

b. Program Review – Jinping Sun

1. Recent progress and some challenges. UPRC has huge workload and down one committee member. Calls for interest have been sent out. Completed 1 program review and revised program review template. Working on 13 other program reviews.
2. UPRC Task force met several times in fall. Approved recommended to AA policies and procedures. Approved Resolution for improvements to implementation to PR.
3. MOUAPS: All up to date. 6 completed and there are 15 in progress.

c. Academic Support Services – Brian Street

1. Presented report to Cabinet and next phase is looking to data collection to pick back up. Moving to spring, summer and fall, a structure task force will be brought together, and next fall and implementation process on move on to recommendations. And get units moved in positive direction.

d. Graduation Rates – Ilaria Pesco and Debra Jackson

1. FTF grad rates are steadily improving. 6-year at 47.6. Projection for next year is 51.7.
2. 4-year FTF moving up at 27.6; projection is 31.3.
3. No information for next year for transfer, but last year is 77.9 which surpassed target. 44.9 for 2-year rate.

4. Equity gaps improved from last year at 22.1.
- e. Faculty and Staff Diversity – Claudia Catota and Debbie Boschini
  1. Going through process of training all faculty and MPP search committee members to conduct successfully recruit from a diverse pool increasing diversity.
  2. Held Campus forum on great colleges survey results. Continued to be reviewed and waiting for more action items.
  3. Affirmative Action Plan is being transferring from HR to Division of Equity, Inclusion and Compliance, and campus is moving to common HR system allows tracking demographic variables, identifying hurdles for applicants of color. Piloting the next search with use of PageUp, online platform to post, submit materials, committee reviews online, submit documentation and gets tracked electronically.
- f. Strategic Planning – Brian Street and Claudia Catota
  1. Discussion as a group is developing how to get and what data to get; Catota is developing a structure. Some groups are meeting and moving forward.
  2. Kegley said they are moving forward in her group for Goal 1; setting up rubrics and what constitutes success and outcomes.
- g. Administrative Assessment – Markel Quarles
  1. Cantrell said that the task force is currently developing a training for campus about what administrative assessment is; developing mission statements, goals and outcomes so they are they aligned with campus strategic plan.

Jackson surveyed the group about how to proceed to be prepared for over the next year for the visit?

Cantrell said that what the Steering Committee is doing is going fine and should be prepared. Committee concurred.

Meeting adjourned at 1:50 p.m.