

COUNCIL FOR FACULTY ADVISING MEETING

Monday, March 1, 2021

Zoom Meeting

1:00 - 2:00 PM

Present: Debra Jackson, Marta Ruiz (Admin Support), Anna Jacobsen, Anne Duran, Jeremy Woods, Joel Haney, Karlo Lopez, Kris Grappendorf, Mary Slaughter, Melissa Danforth, Pratigya Sigdya, Tzy Fen Chang

Absent: BreAnna Evans Santiago, Patrick O’Neill

Action Items:

- ❖ Fix Academic Requirements (Degree Audit)
- ❖ Define distinct clear roles with guardrails – a lot of the issues will become clear as we work through the hierarchy of how information is curated.
- ❖ Clarification on the catalog, there is a sentence “For a major with a high cognate one course can be double-counted between the major and the minor” but there is no definition of what is considered high cognate.
- ❖ D. Jackson will send a communication to Dustin Knepp, Chair of DCLC, and let him know this topic on Academic Requirement (Degree Audit) has come up and will ask him how he wants to handle this moving forward.
- ❖ Jackson will re-send out the summary of the Inside Track report which also contains a link to the full report, we will lead the conversation by looking at their recommendations and deciding how we would like to move the campus forward concerning those recommendations.
- ❖ Jackson will pull a couple of job descriptions and send them out.
- ❖ Jackson will see if D. Knepp would like to extend an invitation to anyone else who would like to join the group to talk about faculty advising.
- ❖ Keep RunnerConnect in the backburner, not immediate. Once this does get rolled out, there needs to be a better-streamlined process for getting faculty advisors into the system.
- ❖ Marta Ruiz will send out a doodle poll to find a common date and time for the next meeting during the week of March 22nd and schedule it once everyone responds.

The meeting began at 1:00 PM

D. Jackson welcomes and thanks everyone attending. She states she wants to formalize what this body is doing and do it more deliberately. This is the first meeting that has an agenda and at the top of it is a recap of what has been done in the past semester.

Recap for Fall 2020

There were three official meetings of the Council for Faculty Advising, the first two were meetings with the Inside Track Team to discuss their visit and to plan some workshops that they had developed for faculty advisors, those two workshops were delivered in November 2020. The third meeting was with Jamie Paschal, she introduced everyone to RunnerConnect, and some of the things that RunnerConnect did, that meeting was held in November 2020, which was the last meeting the Council for Faculty Advising held, until today.

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At the last meeting in November, there was a brief conversation after the presentation, where we talked about RunnerConnect, and the possibility of implementing a rollout of RunnerConnect among faculty advisors, staff advisors are all using RunnerConnect and they are pleased with how it is working. Three issues came up at the end of the meeting in November about implementation.

1. Faculty advisors are utilizing different platforms for meeting with their students and that there could be some resistance to using yet another new software system or some confusion amongst students about how to access their faculty.
2. We are still going through this pandemic and the timing of trying to roll out something new when we're already dealing with so much change.
3. The need for thoughtful coordination between the Faculty and staff advisors about how RunnerConnect would be used and how the communication would proceed.

Spring 2021 goals

D. Jackson states she is summarizing where we are as opposed to direct where we are going, she wants this conversation to be about brainstorming and getting all the issues out and what are the goals for the Council for Faculty Advising, what are we going to do next.

Jackson agrees with A. Jacobsen on suggesting that one of the first things that need to happen is a delineation of roles, who is responsible for what, this could help correct some of the concerns that have been raised about advisors trying to dictate the curriculum which is squarely the purview of the faculty.

M. Danforth stated concern with the Advising Leadership Team (ALT), there is no faculty representation in that body, and they make a decision about advising holds without consulting faculty. Advising should not be driven by the staff advisory group they should consult with this group and or the DCLC and or the Senate or some combination thereof depending on the issue.

Jackson shared with the group that as of February 15, 2021, the Academic Requirement (Degree Audit) has moved from Academic Operations and Support to Enrollment Management and is maintained by the Office of the Registrar. Jennifer McCune, sent out a message about the Academic Requirements page basic errors logs, they've created a link that you can go to report errors that you find in the Academic Requirement (Degree Audit).

T. Chang asks "At CSUB do we have a particular policy in terms of advising, for example, how should faculty respond to requests from students for advising during the summertime when faculty are off contract?" Jackson believes this is one of the things that need to be addressed as it is a complicated question.

D. Jackson asks the group what would this body like to achieve in the next six to nine months?

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Adjourned: 1:57 PM

Next Meeting: Week of March 22nd, 2021