

COUNCIL FOR FACULTY ADVISING MEETING

Tuesday, October 26, 2021

Zoom Meeting

1:00 – 2:00 PM

Present: Debra Jackson, Marta Ruiz, Alicia Rodriguez, Anna Jacobsen, Anne Duran, BreAnna Evans-Santiago, Jeremy Woods, Joel Haney, Karlo Lopez, Pratigya Sigdya, Zachary Zenko

Absent: Kris Grappendorf, Mary Slaughter, Melissa Danforth, Patrick O'Neill, Tzu Fen Chang

Guest: Elaine Correa

The meeting began at 1:00 PM

D. Jackson welcomes and thanks everyone attending. She also welcomed guest Elaine Correa.

Faculty and Staff Advisors Roles Discussion –

- A. Jacobsen highlighted the importance of faculty advisors being consulted before staff advisors take action to ensure that both are on the same page.
- The committee agreed that staff advisors should not advise students on only taking certain sessions and courses as that is greatly impacting enrollment rates.
- The committee reiterated that communication between faculty and staff is a big issue and needs to be addressed for the good of the students. They also agreed that they need to work as one and not as two separate groups to ensure that students get the resources and help that they need.
- K. Lopez noted that a big issue with advising involves students not knowing where/who to go to when they need help or have a question. With this, he highlighted the importance of there being a clear process that detailed where/who students should go to when they need help.
- D. Jackson shared that another issue with advising is in respect to there not being a clear delineation of the role of a faculty advisor and that of a staff advisor. She noted that this has often led to issues concerning one group overstepping the others' role, doing things that are specific to the other's role, or being seen as if the other is not doing their job.
- E. Correa suggested placing the advising process guide for each school on their respective web pages. She also stated finding other outlets to get this information to the student. She noted that trust needs to be established between faculty and staff advisors and that the blaming of the other every time something goes wrong needs to stop.
- K. Lopez suggested sharing the advising process at the student orientation.
- D. Jackson suggested that the role of faculty advisors should be of advising students on their area of study while the role of staff advisors should be of coaching students and providing students with resources to be successful. She also shared that a specific advising process for each school may end up causing confusion in regards to what to do next in certain situations, since at each school the process may be different.
- E. Correa suggested ensuring that everyone is well-informed of who does what and who to go to so that different advising processes are not a big issue.
- E. Correa asked every member to share how each school works in terms of advising, and how the relationship between faculty and staff advisors is at every school to get a better sense of each.
- Z. Senko shared that it would be ideal if a student who changes their major, transfers, or gets off track is made a new roadmap to help them stay on track or get back on track.

Adjourned: 2:00 PM