

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, October 10th, 2022
Zoom Meeting 2:00 - 3:00 PM

Present: Denver Fowler, Neida Herrera, Deedee Perez- Granados, Steven Gamboa, Lori Paris, Rodrigo Rios, Janine Cornelison, Feliza Sanchez, Marcel Garcia, Glenda Guizar

Absent: Lisa Zuzarte, Ilaria Pesco, Karlo Lopez

Meeting began at 3:00 pm.

Approval of Minutes

- L. Paris moves to approve meeting minutes from 9/26/22 meeting.
- R. Rodrigo seconds to approve the meeting minutes, there is unanimous approval.

Advising Assessment

- A member reiterates and emphasizes the importance of differentiating between the types of advising on the survey. Students should be able to select a specific advisor such as “my faculty advisor” or “my academic advisor” and then be directed to the questions that apply.
- Members discuss whether having students evaluate the advisor they meet with most frequently or who they have met with most recently.
- There are ongoing discussions and suggestions on which questions to include, how to re-phrase certain questions or remove them all together.
- A member notes there is not much data on faculty advising and suggests putting in questions to answer about their faculty advisor.
- D. Fowler will put questions into Qualtrics, and members can add their own bullet points for recommendations.
- A member suggests a sample run (pilot study) of the survey which will possibly include first year seminar students, ASI, student assistants, and transfer students.
- D. Fowler will aim to have a rough draft by Friday, October 14th.
- Discussions on when and how often to send out the survey. A member suggests sending it out during the Sophomore year.

Working Conditions

- Discussions on who to bring in for professional development workshops and what content to cover.

Topics from the Floor

- D. Fowler is in the process collecting information on the advisor to student ratios. This is to gain an overview on how to handle staff appointments moving forward.
- Effective the following the academic year, advising and registration dates will be **June 5th** for transfer students and **June 26th** for first time freshman.

Meeting ended at 3:04 PM