

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, October 5, 2020

Zoom Meeting 2:00 pm - 3:30 pm

Present: Luis Vega (Chair), Tanya Boone-Holladay, Janine Cornelison, Belen Mendiola, Karen Ziegler-Lopez, Liora Gubkin, Todd McBride, Lisa Zuzarte, Melissa Medina Cruz, Seung Bach, Anayeli Gomez-Navarro, Deisy Mascarinas (Admin Support).

Absent: Ilaria Pesco, Brian Street

Guests: Jessica Allred, Jennifer McCune, Aaron Murphy, Kristin Gurrola

Action Items:

- *InsideTrack* will be invited again to discuss the training sessions.

Meeting began at 2:02 p.m.

Immunization requirements for new students

J. Allred shared with the group that there are 6 immunization requirements for CSU's beginning Fall 2020: Measles, Mumps, and Rubella (MMR), Varicella (Chickenpox), Tetanus, Diphtheria, and Pertussis (Tdap), Meningococcal Conjugate, Hepatitis B, and Screening/Risk Assessment Tuberculosis (TB). Information regarding immunization requirements can be found on: https://gorunners.com/documents/2020/9/14/IR_Catalog_Fall_2020.pdf. Holds will be placed for students on December 7. This requirement applies only to new students who are starting this year. This includes students who are starting a credential program, graduate, and undergraduate program. Students should have received this information when they were doing their new student orientation, but they may have not reached everyone. Advisors are asked to remind students about this new requirement. J. McCune offered to help with sending out emails to new students about the immunization requirement.

Students with priority registration and impact on enrollment

J. McCune went over the numbers of students who receive priority registration. She shared an excel sheet that broke down the numbers by groups. For the Spring 2021 term, there are 3,768 students who receive priority registration. The largest group from those students is the *Grad App on file* which has 1,598 students. The groups that are dictated by the Chancellor's Office are the *Veterans Programs*, *Disabilities Programs*, *Guardian Scholars*, and *CA Promise Program*. There is a total of 11,683 students and 7,915 students are on the non-priority registration group. J. McCune met with the Provost and the Deans earlier this year and it was decided that there would be no changes with priority registration. D. Cantrell mentioned to J. McCune that if anyone has any recommendations or wanted this to be looked into further that they can send him an email with a request for this to be reviewed.

Registration dates for new students beginning Spring 21

L. Vega suggested for the group to put a proposal together for the next semester in order to move registration dates.

Statewide Meeting Updates

L. Vega mentioned there was not a recent ALT statewide meeting but there was a webinar that was shared through the statewide advisory group. The "CSU Collaborative Webinar audio only 9 24 20.m4a" 94gb mp3 file, linked at: <https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:73795f71-cb3c-43b1-9bb5-47c6c53ed892> [documentcloud.adobe.com]

There are other departments and advising groups from other Universities who are interested in restructuring their advising models. The statewide group will soon begin to have meetings and L. Vega will look into including some members of the ALT group in these meetings. K. Ziegler-Lopez had asked to email the statewide ALT group to see what kind of calendar they use. D. Jackson from Cal State Long Beach was willing to meet with the group, but L. Vega was asked to wait until after we receive the report from *InsideTrack*, as there may be changes for us after the report. L. Vega plans to continue getting feedback from other campuses so we can put together our proposal for D.

Cantrell so he can bring it to the council of Chairs and add the dates to the calendar. The changes may not be done this upcoming semester.

- The special populations groups may be affected by the registration dates being moved.
- There is concern that the University may not have a strategic approach with registration. Advisors do not have enough time to prepare for registration for the transfer students.
- Other campuses websites do not show registration dates on their academic calendars.
- Some campuses are starting registration in July.
- What are other campuses doing for special populations registration dates?
- The group does not feel ready to move forward with a vote to move registration dates until they get more information.
- There was a suggestion to bring up the registration dates by 1-2 weeks.

InsideTrack-December Workshops Planning

Kristin Gurrola and Aaron Murphy joined the meeting to discuss workshops ideas with the group. It was brought up that their crisis support team could run a mental health first aid training. The training is about 6.5 hours and it may be shortened by discussing specific topics. Some training topics that were suggested included: suicidology, interpersonal violence (importance of always working in tandem with their Title IX coordinator), emotional support (stress, anxiety, anger, frustration), referral and connection to services, poverty informed basic needs, natural disaster support (including covid-19), and building compassionate holistic assessment skills. A. Murphy and K. Gurrola asked the team for feedback:

- If the ALT group does the training, will the University decide that the group does not need the mental health first aid certifications? There is concern that the University will decide that the training with *InsideTrack* will be enough, with implications that no further professional development will be offered.
- M. Medina-Cruz has been communicating with the Kern Behavioral Health and Recovery Services, who provide certification trainings around mental health first aid. There is a cost associated with these trainings.
- Advisors agree that they would like to receive certification for mental health first aid and they also see the benefits of the training through *InsideTrack*. They hope that one resource does not take away another resource.
- *InsideTrack* does not want to jeopardize anything that the team is putting together and suggested that the title for the training can be changed.
- No decision needs to be reached today so the group has time to think about what kind of training they would like to receive.

Aaron Murphy shared other session ideas with the group which included: values and engagement, proactive assessment and prioritization, strategy for problems without solutions, tactical empathy, and compassion fatigue and self-care. The document they shared can be found in this link:

<https://docs.google.com/document/d/1jZwb19UDBZIT4rnR4zRjL9c6oZQ8GLJIT1tau0tlo0/edit#heading=h.mhv19skkg8fk>

- Advisors found many of these topics helpful and will take this information back to their teams.

InsideTrack is aiming for a bank of 8 hours of training. If the group decides to do the whole basic emergency training for the 6.5 hours the group can then decide what to do with the remaining 1.5 hour. Sessions 1-5 on the sheet are all 2-hour workshops and they don't have to be done in a particular order. We will need to figure out how the sessions will be facilitated with the different time frames. *InsideTrack* can provide training for up to 25 people per session and will work with L. Vega as to what options they can provide for the advisors, as there are more than 25 staff advisors.

Meeting ended at 3:40 p.m.