

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, September 26, 2022

Zoom Meeting 3:00 - 4:00 PM

Present: Denver Fowler, Deisy Mascarinas, Neida Herrera, Deedee Perez- Granados, Steve Gamboa, Lori Paris, Melissa Medina Cruz, Rodrigo Rios, Janine Cornelison, Feliza Sanchez, Marcel Garcia, Karlo Lopez

Absent: Glenda Guizar, Lisa Zuzarte, Ilaria Pesco

Meeting began at 3:00 pm.

Welcome and Introductions

- D. Fowler begins by welcoming everyone. Lori Paris introduced as BPA Interim Associate Dean. Marcel was introduced as a stand-in for Melissa Medina Cruz.
- Members were reminded to look at surveys that were emailed with the agenda.

Approval of Minutes

- S. Gamboa motions to approve meeting minutes from 8/29/2022 meeting.
- F Sanchez seconds to approve the meeting minutes, there is unanimous approval with Lori and Marcel abstaining because they were absent the previous meeting.

Debrief of Academics Holds Placement Schedules

- D. Fowler would like to invite Jennifer Mccune to the next meeting for feedback and ideas on recommendations given by BPA
- A member notes that there have been discussions around moving advising dates for new students in fall that could affect placement holds. No official decisions yet and members will be updated in future meetings.
- D. Fowler will create a proposal on how to handle future staff advising appointments to avoid students' financial aid money from being withheld if the appointments are missed.
- A member shared that transfer advising for fall is on June 5th and freshman advising is on June 26th.

WSCUC Visit in Spring 2023 and 2022-2023 Goals

- D. Fowler reviewed goals aligned with feedback received from the Advising Taskforce. This includes ensuring a consistent advising experience by centralizing advising across campus by having a director of advising.
- Members were asked how to go about assessing the advising experience for students and which surveys to incorporate. (refer to surveys sent out)
- A member asked what would be done with the data once collected and it was suggested that it would be shared by discipline across campus. (SSE, BPA, NSME etc.)
- D. Fowler will request a deadline from Debra Jackson and create a shared document. Members are asked to brainstorm how to format the survey, what questions to include, what order they will be in, what open box questions to include and how to define the

different types of advisors. A few members agreed on the importance of differentiating between staff, faculty or athletic advising and suggested it be made clear in the survey what type of advising student is receiving or who student is seeing for advising.

- D. Granados suggested pulling questions from a 2021 report on the advising experience to use on new surveys in order to compare results. D. Fowler will reach out to Brian Street for more information regarding questions they used and IRB protocol .
- Something has to be submitted by November 4th for IRB protocol submission deadlines. The group is hoping to launch the survey by Spring.
- A member suggested using incentives to get students to participate. (Starbucks cards)

Working Conditions

- D. Fowler inquires about advisor to student ratios and suggests looking at the other CSU campuses and how it compares to CSUB.

Meeting ended at 4:02 pm.