

## **ADVISING LEADERSHIP TEAM MEETING NOTES**

Monday, August 16, 2021

Zoom Meeting 2:00 pm - 3:30 pm

**Present:** Luis Vega, Karlo Lopez, Liora Gubkin, Yvette Morones, Christina Ramirez, Eva De Leon, Gabriela Ochoa Vega, Karen Ziegler-Lopez, Belen Mendiola, Melisa Medina Cruz, Seung Bach, Deanne Perez-Granados, Ilaria Pesco, Deisy Mascarinas (Admin support)

**Absent:** Janine Cornelison, Anayeli Gomez-Navarro, Lisa Zuzarte

**Guest:** Dwayne Cantrell

**Meeting began at 2:00 p.m.**

L. Vega started the meeting by welcoming everyone. He then asked both new and previous members to introduce themselves.

### **Goals for AY 2021-22:**

- L. Vega mentioned that Debra wanted the group to continue doing their best to establish professional development for all professional and faculty advisors.

### **Advising – Update from Statewide Meeting:**

- L. Vega stated that he did not have updates on the Statewide Meeting because of the many changes that have been taking place at the Chancellor's Office. He proceeded to update the committee on the visit that is supposed to take place this term; he stated that they have yet to decide on a format or the date of their visit. However, he mentioned that after having a conversation with Duan Jackson, she had made it clear how important it was to have an accurate degree audit.
- L. Vega informed the committee that there is currently a plan in the works make greater use of data analytics for students's academic success, such as providing outreach to those, who for example, have less than a 2.00 GPA or who are currently in probation. The goal of this is to target those students who could benefit from advising services. He also mentioned that if they have noticed any issues with the degree audit to please submit a ticket to Jaimie, so the issue can be addressed.

### **Fall Sports- Enrollment:**

- M. Medina Cruz reminded advisors that they are currently working with student athletes to get them enrolled--specifically those who are in a fall sport since their season has already started. She also mentioned that, sometimes to get a student to be full-time, they enroll them in courses that do not necessarily pertain to their major. However, those courses are just placeholders until they become enrolled in the courses that they need and are waitlisted on. To add to that, if the student is not full-time, they cannot compete nor can they process their financial aid and scholarships for them to live on campus. She also mentioned that if any of them see errors in the courses that the students are enrolled in, to please not hesitate and reach out, because placeholder courses could be in students' class schedule and we need to enroll them in the appropriate ones to stay on track for degree completion.
- Y. Morones stated that communication needs to improve between academic and athletic advisors. She suggested that, when athletic advisors meet with the student, they input notes into runner connect about the 'placeholders' or any other information about what was discussed with the student in the advising session.

### **Enrollment, Cancellations, Holds:**

- L. Vega stated that the issue with this is that some courses have not gotten enough enrollment and many students have financial holds from last year.
- D. Perez-Granados mentioned that they are working through low enrolled courses and identifying those they may need to recommend for cancelling; however, they do not want to cancel courses if there are still students out there with holds who are trying to enroll. Therefore, they need data on how many students have holds and are trying to enroll.

- L. Gubkin second D. Perez-Granados. She suggested getting updates from the different offices that place holds and the number of students who have holds in order to solve the dilemma of whether to cancel a course or wait.
- D. Cantrell stated that in regards to the issue of enrollment, it seems in a regular year, students may wait to enroll because there are fees attached to enrollment and financial aid delays. He mentioned that the current number of students enrolled is of 10,107 which he expects the number will go up as we get closer to the first week of classes. He also mentioned that now that BC is requiring vaccination, we may see an increase in enrollment from those students who had previously opted for BC, because they believed that vaccination would not be required.
- In regards to 'holds,' D. Cantrell, stated that last spring they had announced longer grace periods to pay tuition but that additional time will not carry over into the current semester and students need to pay their debts by published dates and he does not know about extensions. He mentioned that currently those students who have an outstanding debt have holds and that there are around 400 of those students.
- D. Perez-Granados stated that it would be helpful to know which holds students have and know the number of students who have those holds, so that they can be identified.
- D. Cantrell stated that he could provide them with all the data they needed; however, he wanted to be sure what exactly they needed as to not throw them numbers that in the long run will not be helpful to them.
- C. Ramirez stated that knowing the timeline of when these holds will be placed would also be helpful.
- L. Gubkin stated that it would be helpful to have aggregate numbers of those who have outstanding fees holds. She also stated that having this information would help them make decisions on whether to cancel a course or hold on to it for those students who may still be trying to enroll.

**ALT Goals 2021-22:**

- L. Gubkin suggested that they have a discussion on how each school is using Runner Connect and on how they can make better use of this system.
- D. Perez-Granados suggested that professional and faculty advisors come together to better understand their respective roles.
- K. Lopez stated that with there being new advisors as part of the ALT; they should consider going over the groups mission and discuss how to abide by it this term.
- K. Ziegler-Lopez suggested revisiting the issue of what exactly the rights of students are when it comes to wrong degree audit.

**Meeting ended at 3:30 p.m.**