

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, April 24th, 2023

Zoom Meeting 2:00 - 3:00 PM

Present: Denver Fowler, Neida Herrera, Deedee Perez- Granados, Steven Gamboa, Feliza Sanchez, Glenda Guizar, Ilaria Pesco, Karlo Lopez

Absent: Janine Cornelison, Lori Paris, Marcel Garcia

Meeting began at 2:00 pm.

Approval of Minutes

- Minutes for 2-27-23 were approved.
- F. Sanchez motions to approve minutes from 4-10-23, D. Perez-Granados seconds.

Advising Survey

- Debra Jackson joined meeting to discuss survey results.
- Academic Senate Executive Committee had some concerns about the survey.
 1. Concerned that none of the faculty got a chance to see the survey even though it asked about faculty advisors.
 2. Concerned the questions were too leading.
 3. Concerned whether ALT had gotten IRB approval because people in IRB approval are experts in survey instruments and should have been consulted on developing appropriate tools.
 4. Concerned about the feedback students gave because some was about specific individuals and that is not appropriate for the public.
- D. Jackson was given approval in March to generate a report based on the survey. She is very close to finishing it.

Professional Development 2022-2023

- Professional development money will be used to support a team to go the Advising Summer Institute
- D. Jackson proposed the Interim Director attend the Institute and lead a team consisting of 1 faculty member and 1 advisor from every academic school as well as a chosen Associate Dean.

- Deans of each school will need to identify who will be going. Faculty will be pulled from the Department Chairs.
- Academic Senate wants to see a proposal for what the advising structure would be in November.

Academic Notice Working Group

- D. Fowler shares final project that was shared with the Student Success Analytics Certificate Program
- They are currently working on editing the language on the letters that go out to undergraduate and graduate students.
- Rethinking the academic notice workshops, will be offering hyflex as well as online, asynchronous, and synchronous.
- They are editing forms, web pages, titles as well as training staff in regard to communications with students over phone and email.
- AARC will start doing recorded screencasts where it walks students through on how to complete forms.
- SAP has been pulled off the AARC website and will be under Financial Aid
- SAP related issues will continue to go to Misty and Jisel until May 19th.

Athletic Advising Center Discussion (Dee-Dee Perez-Granados)

- D. Perez-Granados is asking Illaria what the criteria is for identifying good candidates for the 30/60 Grant.
- They will be going based off if the student is Pell eligible. Dreamers and AB540 students will also be eligible, but the priority is Pell eligible students.

News & Updates

- AARC will be searching for a new INST/Undeclared/Honors advisor.
- Advising Director from the Chancellor's Office will be visiting campus on May 4th.
- D. Fowler met with KCCD and CSUB to discuss a faculty diversification fellowship. It aims to diversify faculty in 2- and 4-year institutes.

Meeting ended at 3:00 PM