

## **ADVISING LEADERSHIP TEAM MEETING NOTES**

Monday, April 10<sup>th</sup>, 2023

Zoom Meeting 2:00 - 3:00 PM

**Present:** Denver Fowler, Neida Herrera, Deedee Perez- Granados, Steven Gamboa, Lori Paris, Janine Cornelison, Feliza Sanchez, Marcel Garcia, Glenda Guizar, Ilaria Pesco, Karlo Lopez

**Absent:** N/A

**Meeting began at 2:00 pm.**

### **Approval of Minutes**

- Some corrections done on 2-27-23 meeting minutes.
- Minutes for 2-27-23 will be approved at the next meeting on 4-24-23; confirmation of votes needed.

### **Advising Survey**

- Report from survey results not completed yet. Updates to come next meeting.

### **Professional Development**

- Provost and Laura Ann Bishop will be discussing PD funds rolling over into the next year at their next meeting. No decision made on rolling over funds yet.
- D. Fowler presents the professional development funds request form and Professional Staff Advisor ALT Professional Development Funds Evaluation rubric that were used in the past.
- Member states that advisors were against this process of using a rubric to determine who gets to go to professional development.
- Possibility that ALT will come up with a new process.
- D. Fowler suggests advisors could work with their respective school and Associate dean to determine how to use PD funds.
- Some advisors are not utilizing PD funds due to having to put up a lot of their own money to pay for expenses.
- Member states that a lot of the advisors don't use the PD funds because the conferences are held during their busiest time with advising and they do not have the time.

- Member wants clear instructions on how to go about the process because it is very confusing for many.
- D. Fowler proposes flow chart to walk advisors through the process.
- No answer from the provost on using PD funds to have a webinar for advisors.
- Member asks if advisors will get a new batch of money every year to use instead of it being one time.

### **News & Updates**

- There is a joint effort between the Academic Notice Working Group and Student Success Analytics Certificate Program
- They are working on updating web pages, letters, other communications to state “Academic Notice.”
- They are also working on identifying how to pull “academic probation” off transcripts.
- Advising website is updated with the most current Advising Organizational Chart.
- Academic Petition deadline for Fall 2023 has been moved to July 3<sup>rd</sup> to give students time to submit a petition if needed.
- Member wants recommendations from ALT on conversations had in SSE with different associate athletic directors and athletic advisors.

**Meeting ended at 3:00 PM**