

ADVISING LEADERSHIP TEAM MEETING NOTES

Monday, February 28, 2022

Zoom Meeting 2:00 pm - 3:30 pm

Present: Luis Vega, Karlo Lopez, Lisa Zuzarte, Seung Bach, Gabriela Ochoa Vega, Eva De Leon, Christina Ramirez, Yvette Morones, Melisa Medina Cruz, Ilaria Pesco, Deanne Perez Granados

Absent: Liora Gubkin, Deisy Mascarinas (Admin Support)

Meeting began at 2:00 p.m.

Update on the 2022/2023 Catalog

- L. Zuzarte shared that schools should have got their schedule-build forms for the Summer and Fall terms. She shared that she would be putting out a preliminary catalog prior to the start of advising. She also shared that CSUB administration finally decided on a new catalog content management system, and that they should expect to hear about it in the coming months.

Advising – Update from Statewide Meeting: No scheduled meeting

- There has not been a statewide meeting so there was no update. L. Vega shared that the reason behind no statewide meeting was because their focus was on the 6 initiatives and collecting data for the digital solutions. He shared that campuses will be given the freedom to use the system they believe to work best, and that for CSUB it will be RunnerConnect.

Advising Task Force (ATF) Updates

- L. Vega shared that the Senate has approved for there to be an AARC representative in the ATF. He shared that the individual selected was Denise Romero.

Existing Evidence of Excellent Advising

- L. Vega shared the link to the [Existing Evidence of Excellent Advising](#) with the group; he asked that they share the information with their ATF representatives.

Professional Development Fund Usage

- L. Vega asked that the group send him a list of those wanting to take part in conferences or events related to GI 2025 and to let him know which of those conferences or events will take place in the upcoming year. This way we may be able to allocate more funds for those attending and know how much of those funds need to be carried over to next year if the request is approved.
- C. Ramirez shared that for their school only three would be going, but they would need the funds to be carried over to next year as they would be attending a conference then.
- Y. Morones shared that some advisors in her school would participate in NASPA and the rest had yet to decide where they would like to go so some of the funds would need to be carried over.
- G. Ochoa Vega shared that the funds for her schools' advisors would need to be carried over to next year as they were looking at attending a conference then.
- The group will await notice from the Provost's Office to see if funds can be carried over into the 2022/23 year.

Administrative Unit Assessment for ALT

- L. Vega shared in addition to the mission and vision statements that they already have for the ALT, each school would need to have mission/vision statements of their own. He asked the group whether they would prefer working on this on their own or together. (No decision was made, and the group agreed to further discuss this issue at their next meeting).

Restructuring advising models, EAB (RunnerConnect) workshops Jan 13, 2022

- L. Vega shared that Georgia State was able to successfully lower equity rates by putting in the resources and doing a lot of data analytics to improve their tracking. Additionally, they also established the rights and

responsibilities of professional and faculty advisors to ensure the needs of their students were being met. L. Vega asked the group what metrics the group believed should be collected.

- D. Perez Granados said that that would look different for each school as each school has different needs and handles advising differently.

Meeting ended at 3:00 p.m.