

## **ADVISING LEADERSHIP TEAM MEETING NOTES**

Monday, February 13<sup>th</sup>, 2023

Zoom Meeting 2:00 - 3:00 PM

**Present:** Denver Fowler, Neida Herrera, Deedee Perez- Granados, Steven Gamboa, Lori Paris, Rodrigo Rios, Janine Cornelison, Feliza Sanchez, Marcel Garcia, Glenda Guizar, Ilaria Pesco, Karlo Lopez

**Absent:** N/A

**Meeting began at 2:00 pm.**

### **Approval of Minutes**

- J. Cornelison moves to approve meeting minutes from 2/13/23 meeting.
- R. Rios seconds to approve the meeting minutes, there is unanimous approval.

### **Advising Assessment**

- D. Fowler mentions that they are not able to share the assessment results yet

### **Professional Development**

- D. Fowler shares document that includes all advisors on campus and how much money they have used and how much is left over
- There is \$29,075.33 left for advisors this fiscal year. If every advisor maxed out at the \$1370 limit, there would be about \$13,000 left over to split between all advisors for extra money
- If it is not used it will not be rolled over again
- Member asks if an advisor would be able to donate their share of money to another advisor if they do not use it
- Members asks if it is feasible to have a PD activity on campus, that way they don't lose the money
- Member suggests having 2 PD activities on campus for those who cannot travel away for a conference
- Members want to know where to get the paperwork, who it goes to for approval, how to get reimbursed; process for submitting travel is unclear for many
- D. Fowler will work with Janine and others to create a step by step flow chart for travel process
- Members will consult with their team members on how to use remaining funds

### **Advising Structure Updates**

- Change from Academic Probation to Academic Notice is going to happen
- D. Fowler shares with the team that he is pushing to have academic probation taken off unofficial transcripts so students aren't affected during their job search
- D. Fowler shares that there is probably going to be an interim Director of Advising, then a national search
- Jennifer McCune moved forward with the academic placement hold schedules that were voted on last fall

### **Advising Website Updates**

- Janine gives updates on the website and how it will be organized

**Meeting ended at 3:00 PM**