

**Advising Leadership Team**  
Monday, December 14, 2020

**Goals for AY 2020-21**

- WSCUC Special Visit Preparation
  - ↘Advising data collection strategy
  - ↘Advising organizational chart
  - ↘Inside Track Visit
  - Document advising ratios
  - Document resource allocations for advising
  - Collect evidence of advising effectiveness
- Develop ALT Governing Document, on hold
- Establish Virtual Professional Development Plan for Advisors
  - Assisting Students' Mental Health Needs – *InsideTrack* proposal

**Agenda**

- December 28<sup>th</sup> ALT meeting – L. Vega
- Advising Calendar Change – L. Vega
- Admissions, Registration, Advising – L. Vega
- *InsideTrack* – December Workshops Debriefing/actionables
- Advising – Update from Statewide Meeting – L. Vega
  - a. Math/English Placements Cleared – A&R Team  
[http://csustudentsuccess.org/earllystart\\_overview](http://csustudentsuccess.org/earllystart_overview)
  - b. Mental Health Training Collaborative – M. Medina Cruz/I. Pesco
  - c. Transfer Students (no concentrations)- Barriers – A. Gomez-Navarro
- WSCUC Updates – B. Street
- Logged Items

**Parking Lot**

- Governing Document – L. Vega
- Program Plan Mapper – L. Zuzarte
- Meta Majors discussion
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GVAR Exam Times and Computer lab
- Change of Major/Minor
- Department Chair Signature on Add/Drop Form
- WSCUC Recommendation and Special Visit Preparation – B. Street
  - a. Recommendation 3: *Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to enhance student success for all students. (CFRs 2.12, 2.13) The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.*
  - b. Spring 2023 Special Visit: *Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and*

*resource allocations to service units; evidence of effectiveness of academic support services*

➤ **In Completion**

WSCUC Special Visit Preparation

- ↘ Advising data collection strategy
- ↘ Advising organizational chart
- ↘ Inside Track Visit
- Document advising ratios
- Document resource allocations for advising
- Collect evidence of advising effectiveness

**Logged Record**

Date	Issue/ Stakeholder	Resolution	Item Status		
			Pending	Open	Closed
2020.11.30	Catalog Rights Guide		X		
2020.11.16	Admission, Registration, Advising			X	
2020.11.16	Final Transcript Evaluations			X	
2020.11.02	Reserved Courses (Block Scheduling/ Honors)	Developed process and communication flow			X
2020.11.02	Adding 2 <sup>nd</sup> /3 <sup>rd</sup> Major/Minor	Collecting data	X		
2020.10.19	Advising Calendar	On the table	X		
2020.10.19	Advising Holds' Releases T. Boone	Fall 2020; plans for future	X		
2020.10.05	Immunization Holds J. Allred	Instructions provided			X
2020.10.05	Special population early enroll.	By law / GI25/ Lrn. Comm	X		
2020.10.05	B1/B2/B3, L. Gubkin/L. Zuzarte	Fixed in Peoplesoft			X
2020.10.05	Advising listserv/SSN – K. Z-L	1-way messages only			X
2020.09.21	Athletic units & ADT – B. Mendiola	Title IX req's/existing rules			X
2020.09.21	Time Conflict Issue- L. Zuzarte	Conflict overrides			X