Advising Leadership Team
Monday, September 13, 2021

Goals for AY 2021-22

- Establish Virtual Professional Development Plan for Advisors

Agenda *[target action]*

- Advising – Update from Statewide Meeting *[GI2025 objectives-see last page]* – L. Vega
- GI2025 & Equity Gaps Charge—Coordinated Care Analytics *[informational]*-L. Vega
- Notes in RunnerConnect Policy Referral *[ALT's edits/approval]* – L. Vega
- Academic Holds Categories for Fall 2021 [ALT approval] – AD and PA
- Spring 2022 New Student Admissions and Holds Updates – *[informational] – J. Mccune/Dr. Cantrell*
- 2021/22 Spring Delays Deadlines Updates -3 Major Outcomes? – Lead Advisors & ADs
- Spring 2022 Calendar: Oct. 28 to Nov 8 (Cont. Ss Reg)/ Nov 8 to Nov 22 (New Ss) *[Information]* -- L. Vega
  September 21 to November 1 for Spring and Summer 2022 graduation *[informational] – L. Vega*
- Update on expected release date for new roadmaps – L. Zuzarte
- Follow up --ALT Charge Outlined by Provost Harper to Associate Deans – L. Vega
  "The ALT is a coordinating body that makes referrals, but does not set policy, to the provost council to improve advising at the university."
- Guiding Principles –[SSU template] / Advising Syllabus [CSUN template]

Parking Lot

- Meta Majors discussion [IRPA data]
- Double major data presentation—When is 2nd major declared?
- Mental Health Training Collaborative – M. Medina Cruz/I. Pesco
- Governing Document – L. Vega
- Program Plan Mapper – L. Zuzarte
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GWAR Exam Times and Computer lab
- Change of Major/Minor
- WSCUC Recommendation and Special Visit Preparation – B. Street
  a. Recommendation 3: *Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to enhance student success for all students. (CFRs 2.12, 2.13) The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.*
  b. Spring 2023 Special Visit: *Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and resource allocations to service units; evidence of effectiveness of academic support services*
- WSCUC Special Visit Preparation – **Updates on September 29, 2021**
  a. ↘Advising data collection strategy
  b. ↘Advising organizational chart
  c. ↘Document advising ratios
  d. ↘Document resource allocations for advising
  e. ↘Collect evidence of advising effectiveness

Logged Record

			Item Status		
Date	**Issue/ Stakeholder**	**Resolution**	**Pending**	**Open**	**Closed**
2021.08.30	Duan Jackson's, CO, Advising Visits	Cancelled due to GI2025			X
2021.08.30	Guided Registration: English Place.	Wrong English Placements Corrected Manually			X
2021.06.21	Freshmen Housing Requirement for Fall 2021	Website has information and a place to ask questions. There is an online form.			X
2021.06.21	GE Area F in the Academic Requirements page	It is now in the academic requirements page.			X
2021.08.16	Implications of the 2021-2022 catalog release date	Anticipating fugure catalogs delivered on time	X		
2021.08.16	Enrollment, Cancellations, Holds	Information on holds can be requested form Dr. Cantrell	X		
2021.08.16	Fall Sports – Enrollment – M. Medina Cruz	Placeholder courses and Runner Connect notes communication			X
2020.05.17	Catalog time gaps; policy recommendations to the Provost; Institutional priorities; collaboration with Faculty Advisors		X		
2020.12.14	Transfer Students (no concentrations)- Barriers		X		
2020.11.30	Catalog Rights Guide		X		
2020.11.02	Adding 2nd/3rd Major/Minor	Collecting data	X		
2020.10.19	Advising Calendar	On the table	X		
2020.10.19	Advising Holds' Releases T. Boone	Fall 2020; plans for future	X		
2020.10.05	Special population early enroll.	By law / GI25/ Lrn. Comm	X		
2021.02.08	Inside Track visit	Done / Follow up		X	
2020.11.16	Admission, Registration, Advising			X	
2020.11.16	Final Transcript Evaluations			X	
2021.06.21	2nd Degree Students Enroll/advice	B. Perlado, enroll. Realigned			X
2021.06.21	CSUB 1029 - clarifications	GE re-alignment/ done			X
2021.06.21	Department Chair Signature on Add/Drop Form	AdobeSign routes to chair			X

2021.04.12	GI 2025 Professional Staff advisor	It was agreed 1 person would be elected			X
2021.04.12	Instructional modalities	Annotation in PeopleSoft			X
2021.03.22	Disqualified Students admitted after last day to add [Appeal of disqualification]/ Petition for re-admission]	Appeals must be submitted 2 weeks prior to classes beginning.			X
2021.03.08	Admissions, Registration, Advising flow	Workflows have been shared.			X
2021.03.08	Students and Faculty relying on Degree Progress Report (DPR) to calculate units	Issue fixed in degree audit.			X
2021.03.08	Grad Check 90-unit eligibility	Keep it at 84 units.			X
2021.02.22	Junior/Senior Graduation checks				
2021.01.27	Degree Audit Q2S Change	List of students sent.			X
2020.12.08/9	Inside Track Mental Health	emotional support, tactical empathy, Suicidology / self-care			X
2020.11.02	Reserved Courses (Block Scheduling/ Honors)	Developed process and communication flow			X
2020.10.05	Immunization Holds J. Allred	Instructions provided			X
2020.10.05	B1/B2/B3, L. Gubkin/L. Zuzarte	Fixed in Peoplesoft			X
2020.10.05	Advising listserv/SSN – K. Z-L	1-way messages only			X
2020.09.21	Athletic units & ADT – B. Mendiola	Title IX req's/existing rules			X
2020.09.21	Time Conflict Issue- L. Zuzarte	Conflict overrides			X

Webinar for Advisors & Counselors
October 14, 2021
3:30-5:00 p.m.

Presenters: Nora Leyva and Theresa Luu – San Diego State University

Topic: Retention and Graduation Initiatives

California State University (CSU) advisers have been charged with leading Graduation Initiative 2025 (GI 2025) efforts but how can they rise to the challenge using their limited existing resources? This presentation will demonstrate how a multidisciplinary college at a CSU campus developed strategic and multi-level student success initiatives led by advisers to increase graduation rates and meet its GI 2025 goals. These initiatives include rolling out a mandatory advising program, creating effective peer advising teams, and supporting students at-risk or on probation. The presenters will guide attendees through the process of developing and implementing said initiatives and address challenges related to large student to adviser ratios, communication planning, technology, and more.

The presenters serve as Academic Adviser and Student Success Specialist in the College of Professional Studies and Fine Arts, which houses 7 schools and 3 departments. As of Fall 2019, the college has approximately 4,700 enrolled students: 700 students identify as First generation, about 33% are URM, and about 25% are Pell Grant recipients. In addition, every incoming freshman student is admitted as pre-major with the intent of being declared into the major by completing the preparation for the major by the end of their sophomore year. While the University is on track to meet its GI 2025 goals, each College has developed its own strategic plan to ensure each department reaches the goals across various student subgroups.

The School of Public Affairs currently has the largest student enrollment, including over 800 students in the Criminal Justice major. As of Fall 2019, about 63% are female, 60% identified as URM, and 45% are Pell Grant recipients. Through mandatory advising, the College of Professional Studies and Fine Arts has created opportunities for students to meet with their major adviser at critical milestones to ensure they are successfully moving through the pathway from pre-major to major and graduate in four years.

References:

Applegate, J. (2012). Graduating the 21st Century Student: Advising as if Their Lives (and Our Future) Depended on It. NACADA Journal, 32(1), 5-11. https://doi.org/10.12930/0271-9517-32.1.5

California State University (n.d.) Student Success Dashboard. Retrieved from

Joslin, J. (2018). The Case for Strategic Academic Advising Management. New Directions for Higher Education, Winter 2018(184), 11-20. https://doi.org/10.1002/he.20299