

Advising Leadership Team
Tuesday, September 8, 2020

Goals for AY 2020-21

- WSCUC Special Visit Preparation
 - ↘Advising data collection strategy
 - ↘Advising organizational chart
 - Document advising ratios
 - Document resource allocations for advising
 - Collect evidence of advising effectiveness
- Develop ALT Governing Document
- Establish Virtual Professional Development Plan for Advisors
 - September 2020 Advising Workshops: Assisting Students' Mental Health Needs
 - Professional Development Funds Proposal

Agenda

- Probation processes and procedures – D. Jackson/D. Romero
- *InsideTrack* visit and virtual professional development schedule – L. Vega
please see [sample professional development training schedule \[docs.google.com\]](https://docs.google.com).
- Governing Document – L. Vega
- Faculty advising group collaboration – T. Boone-Holladay
- Advising and placement holds timing / rotation schedules– T. Boone-Holladay
- Impact of having hybrid courses back to back with online courses – I. Pesco
- WSCUC Updates – B. Street
- Advising – Update from Statewide Meeting – L. Vega
 - a. Mental Health Training Collaborative – M. Medina Cruz
 - b. Final transcript evaluations – J. Cornelison
 - c. Athletic advising – K. Ziegler-Lopez
 - d. Junior/Senior advising holds for Spring 21 registration – K. Ziegler-Lopez
 - e. Registration dates for new students beginning Spring 21 – K. Ziegler-Lopez
 - f. Advising listserv/SSN – K. Ziegler-Lopez
 - g. Reserved Courses (Block Scheduling/Honors) – K. Ziegler Lopez
 - h. Virtual Professional Development Plan for Advisors (*InsideTrack*), Other needs? L. Vega
 - i. Freshmen English placement/stretch Program [EO 1100 stretch Sources requirement for Categories 3, 4 (Eng 950, 1100, 1109 year-long sequence) – L. Vega/ K. Flachmann

Parking Lot

- B3 requirement for transfer students – L. Zuzarte
- Program Plan Mapper – L. Zuzarte
- Meta Majors discussion
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GEAR Exam Times and Computer lab
- Change of Major/Minor
- Department Chair Signature on Add/Drop Form
- WSCUC Recommendation and Special Visit Preparation – B. Street
 - a. Recommendation 3: *Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to*

enhance student success for all students. (CFRs 2.12, 2.13) The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.

- b. *Spring 2023 Special Visit: Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and resource allocations to service units; evidence of effectiveness of academic support services*

➤ **In Completion**

WSCUC Special Visit Preparation

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