

Advising Leadership Team

Meeting Agenda

Monday, August 29, 2022

via Zoom

2:00pm-3:00pm

- I. Welcome to the new Academic Year and Re-Introductions** (Name & Role – Please note if you are *Incoming/Outgoing*) (Dr. Denver Fowler)
- II. Approval of Minutes** (see attached to meeting invite) (Dr. Denver Fowler)
- III. Statewide Advising Meeting** (Dr. Luis Vega)
 - a. Notable Staff Changes at Chancellor’s Office
 - b. Funds for Students (\$500 million)
 - c. CSU Initiatives related to Advising
- IV. Academics Holds Placement Schedules** (Dr. Denver Fowler)
 - a. ALT needs to re-approve for Registrar (Jennifer McCune) (See Page 4)
- V. Advising Taskforce Updates** (Ms. Yvette Moroness & Ms. Kris Grappendorf)
 - a. Status of Report to be Released (New Advising Model/Structure)
- VI. Council of Academic Advising Updates** (Dr. Denver Fowler)
 - a. During AY 2021-22, the Council for Faculty Advising focused its efforts on developing a Summer Institute for Faculty Advising. The event was held on August 9-11, 2022, with 9 faculty presenters and 86 participants. The sessions were recorded and posted to the Faculty Teaching and Learning Center website for those who could not attend.
 - b. Advising Assessment update: the last survey on advising was conducted in August 2020, with 245 responses collected. Questions included:
 - 1. *Class standing*
 - 2. *School*
 - 3. *How long have you been at CSUB?*
 - 4. *Were you a first-year student or transfer student in Fall 2020?*
 - 5. *How often do you see your advisor?*
 - 6. *What happens during your advising sessions?*
 - 7. *Tell us about a positive advising experience*

8. *If you could change one thing about how advising works, what would it be?*

VII. WSCUC Visit in Spring 2023 & 2022-2023 Goals (Dr. Denver Fowler)

- a. Goal 1: Ensure A Consistent Student Advising Experience
- b. Goal 2: Adopt Effective Advising Model/Structure (Advising Taskforce & Academic Senate)
- c. Goal 3: How do we assess *everything we are doing?* (e.g., WSCUC Recommendations & Visit Information provided on p. 3)
- d. Preparation for visit
 - i. Collect data on how many students served
 - ii. Collect data on quality of advising services (*need to locate a standard advising survey to utilize [I will email CSU group] – Ms. Ilaria Pesco will send survey?*)
 - iii. In essence, we need assessment data...think about it through an accreditation lens...that is, collect data on everything we are doing, analyze it, use it to make informed decisions about the future of advising at CSUB (in a nutshell)

VIII. CSU Systemwide Information (Dr. Denver Fowler)

- i. *Centralized Systems vs. Non-Centralized* (based on who responded via email – but I would like to confirm with all other 22 campuses at some point)
 1. Snapshot:
 - a. Original Email: San Francisco State University recently made decision to Centralize Advising...asked others?
 - b. Email Responses: CSU, Cannel Islands (Centralized), CSU, San Marcos (Centralized), Cal Poly Pomona (Centralized IP), Cal Poly, San Luis Obispo (Centralized), & Cal Poly, Humboldt (Centralized*), others TBD.
 - c. *Note.* I will create summary of emails (emails are still coming in) and provide before next ALT meeting.

IX. Working Conditions (Dr. Denver Fowler)

- a. Concerns
- b. Recommendations
- c. 2022-2023 Professional Development
 - i. 2021-2022 Professional Development
 1. *Mental Health First Aid Kit* workshop (with certificates)
 - ii. Ideas for this year (for both ALT and the Faculty Advising Group?)
 1. Cal Poly's Assistant Director of the Mustang Success Center (oversees advisor training and assessment), Christina Wolfe-

Chandler (recognized for her training programs on the local and national levels as well as by NACADA)

d. Other

X. Topics from the Floor

Academic Holds Placement Schedules

| | Fall term Registration | Spring Term Registration | Hold Placed |
|------------------|-----------------------------------|-------------------------------------|---|
| Freshman | Advising hold | Advising hold | Hold placed in late spring before freshman enter the University for fall classes on October of their first semester for spring classes. Students would meet with an advisor during the spring/summer before their freshman year and during the fall term (October) during advising. |
| Sophomore | Advising hold | | Hold placed during late spring of students student's freshman year for sophomore fall classes. Students would meet with an advisor during the spring term (April/May) during advising. |
| Junior | | Graduation hold | Hold placed during fall term (October) of student's junior year for spring classes. Students would meet with their advisor during the term (October) during advising. |
| Senior | Graduation notification | Graduation notification | <i>Notification</i> placed to do a graduation check during fall term (October) of student's senior year for spring classes. Students can meet with their advisor during advising (October). <i>Notification</i> will remain in place for spring registration as well. |

WSCUC Recommendations and Special Visit Preparation (as reported by Dr. Brian Street)

- a. Recommendation 3: *Ensure consistency, effectiveness, and quality of academic support services, including advising, tutoring, supplemental instruction, and course scheduling, to enhance student success for all students. (CFRs 2.12, 2.13)*
The Commission appreciated learning about the launch of the Council for Faculty Advising, additional staff for tutoring and supplemental instruction, and other changes in this area.
 - b. Spring 2023 Special Visit: *Academic support services: Data on students served, disaggregated by demographic variables; organizational charts, staffing ratios, and resource allocations to service units; evidence of effectiveness of academic support services*
- WSCUC Special Visit Preparation –
- a. ✎Advising data collection strategy
 - b. ✎Advising organizational chart
 - c. ✎Document advising ratios
 - d. ✎Document resource allocations for advising
 - e. ✎Collect evidence of advising effectiveness
- **Mission:** “The ALT is a coordinating body that makes referrals, but does not set policy, to the provost council to improve advising at the university.”