

Advising Leadership Team

Meeting Agenda
Monday, May 8, 2023
via Zoom
2:00pm-3:00pm

- I. **Approval of Minutes** (see attached to meeting invite) (Dr. Denver Fowler)
- II. **Athletic Advising** (Dr. Deedee Perez-Granados)
 - a. Letter to Athletic Director from Professional Academic Advisors Collaborative (PAAC)
- III. **Other News & Updates** (Dr. Denver J. Fowler)
 - a. Academic ~~Probation~~ Notice Working Group
 - b. NACADA
 - c. Advising Changes on Campus
 - d. Interim Director of Undergraduate Advising
 - e. Recap of meeting with Duan Jackson from Chancellor's Office
 - f. Update Advising Organizational Chart
- IV. **Topics from the Floor**

Appendices

APPENDIX A

Letters to and from PAAC

Copy and pasted from emails:

Dear PAAC,

Thank you for your thoughtful email and accompanying letter. I appreciate your intentionality.

I look forward to meeting soon to learn more about your feedback and moving forward together collaboratively.

I will be in contact again soon to identify a time to connect.

Thank you for all you do.

Go `Runners!
KC

Sent from my iPhone

On Apr 4, 2023, at 7:01 PM, ORG-PAAC <paac@csub.edu> wrote:

Good afternoon, Director Conder.

We hope you are doing well and enjoying Spring Break! We want to preface by emphasizing that as Academic Advisor's, our top priority is to support and advocate for our students. Thus, we have attached a letter that outlines various concerns we have identified across the advising centers as it relates to advising of student athletes. We look forward to meeting with you to further discuss our concerns. Our hope is to find a solution that works for all of us and one that will allow us to be of better service to our student athletes.

Sincerely,

Professional Academic Advising Collaborative (PAAC)

Appendix B

List of NACADA Attendees

TBD	Interim Director of Undergraduate Advising
Karlo Lopez	School Level Associate Dean
John Tarjan	BPA Faculty Member
Belen Mendiola	BPA Advisor
Charles Lam	NSME Faculty Member
Anayeli Navarro Gomez	NSME Advisor
Maria Palaiologou	A&H Faculty Member
Janine Cornelison	A&H Advisor
Kyle Susa	SSE Faculty Member
Karen Ziegler Lopez	SSE Advisor
Sonia Gonzalez	SSE Advisor

Appendix C

Interim Director of Advising Emails

Copy and pasted from emails:

From: Debra Jackson
Sent: Friday, May 5, 2023 4:43 PM
To: Student Success Network <ssnetwork@csub.edu>
Subject: Interim Director of Undergraduate Advising

Dear Colleagues,

I write to share an update regarding the search for an Interim Director of Undergraduate Advising. Thus far, we have received no applications from CSUB academic advisors. After consulting with the Provost and Academic Senate leadership, required qualifications for the position will be opened to include CSUB faculty advisors.

Please look for a revised call for applications on Monday.

Best to you,
Debra

From: Debra Jackson
Sent: Monday, May 8, 2023 8:35 AM
To: Student Success Network <ssnetwork@csub.edu>
Subject: Interim Director of Undergraduate Advising

Dear Colleagues,

The Office of Academic Programs has extended the deadline for applications for an Interim Director of Undergraduate Advising to May 18, 2023. Also, the minimum qualifications for candidates have been revised to be inclusive of faculty as well as staff candidates. Please see the link below.

[CSUB Employment Site | California State University, Bakersfield \(pageuppeople.com\)](https://www.csub.edu/employment)

Best to you,
Debra

Appendix D

Draft Email to Student Success Network

Copied From emails:

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"Dear Esteemed Colleagues,

I am writing to share some pertinent information as it pertains to several recent changes at the Academic Advising and Resource Center (AARC). If you could, please reference the changes below effectively immediately.

- **Academic Notice (formerly known as Academic Probation) and Academic Jeopardy** will be handled by Misty Croney and Jisel Barrios, both of whom are housed in the AARC.
- **Satisfactory Academic Progress (SAP)** will be handled by Nallely Flores housed in Financial Aid.
- **Undeclared Advising, Honors Advising, and Reinstatement Advising** will be handled by Adrienne Silva housed on the AARC.
- **Interdisciplinary Studies Advising** will be handled by Janine Cornelison housed in Arts and Humanities.

With that said, I want to take a moment and elaborate on a few recent changes (and notably, anticipated future changes) for your reference. Please see below.

As many of you may well know, we recently hired Adrienne Silva in an emergency capacity (60 days initially, renewable up to 120 days if search is actively in progress) to cover **Undeclared Advising, Honors Advising, and Reinstatement Advising**. We are in the process of completing a search for an individual to serve in this capacity on a permanent basis. Notably, when the search is completed, **Interdisciplinary Studies Advising** will move to the AARC and be under the purview of this newly hired individual. All said, I will keep all of you updated as things progress with this search.

In addition, and perhaps worth reiterating, **SAP** has moved to financial aid as noted above. Thus, all things SAP need to be directed to Nallely Flores in financial aid. Going forward, former SAP advisors, Misty and Jisel, will be responsible for all things **Academic Notice (formerly known as Academic Probation) and Academic Jeopardy**.

I believe that is it for now! As always, please do not hesitate to contact me should you have any questions or concerns.

Sincerely,
Denver"