

## Advising Leadership Team

February 24, 2020

### Goals for AY19-20

- Implementation of Midterm Progress Report Intervention Plans
- Continued Professional Development Training for Advisors
- Advising Framework/Roadmaps to ALL students
- Create and Propose Annual ALT Budget
- Create and Propose Professional Development Stipend Process

### Agenda

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|---|-------------|
| ➤ GUEST: Proposal                             | D. Cantrell |
| ➤ UPDATE: Course Substitution Waiver form     | L. Zuzarte  |
| ➤ DISCUSSION: Schedule Adjustment Period memo | D. Jackson  |
| ➤ DISCUSSION: Spring Convening                | A. Sixtos   |
| ➤ DISCUSSION: SSN membership                  | D. Jackson  |

### Parking Lot

- Meta Majors discussion
- School-Based Faculty-Professional Advisor Balance
- Elect 1000 problem: (Evaluators; Degree Audit; Advisors; Grad Check)
- GEAR Exam Times and Computer lab
- Change of Major/Minor
- Department Chair Signature on Add/Drop Form

### Additional Items for Agenda

A, Sixtos – Next round of Professional Development Funding

L. Gubkin – Record Preservation Policy – 3 years after graduation. We will have a discussion about what should we do to communicate and how to disseminate it.