



CSU Bakersfield

University Program Review Committee
California State University, Bakersfield
9001 Stockdale Highway
Bakersfield, CA 93311-1022

MEMORANDUM

DATE: May 13, 2019

TO: Dr. Deborah Boschini / Chair, Academic Senate

FROM: The University Program Review Committee
Dr. Jacquelyn Ann K. Kegley (Chair), Dr. Doreen Anderson-Facile, Dr. Matt Leon, Dr. Danielle Solano, Dr. Jorge Talamantes, Dr. Madhavappallil Thomas, Dr. Dan Zhou, Dr. Debra Jackson (ex-officio)

CC: Dr. Vernon Harper / Associate Vice President for Academic Affairs and Interim Provost & Vice President for Academic Affairs

SUBJECT: Annual Report of the University Program Review Committee, AY 2018-2019

This memorandum summarizes the activities of the University Program Review Committee for the academic year 2018-2019.

Program Reviews Completed

- B.S. in Natural Sciences – sent on 10/11/2018
- B. S. Kinesiology – sent on 10/24/2018
- B.S. in Computer Engineering – sent on 11/16/2018
- B.S. in Electrical Engineering – sent on 11/16/2018
- M.A. in Education - Curriculum and Instruction – sent on 02/09/2019
- B.A. in CAFS – sent on 05/02/2019
- B.S. in Engineering Sciences – sent on 05/??/2019
- B.A. in Theatre – sent on 05/??/2019
- B.S. in Agricultural Business – sent on 05/??/2019

Program Reviews That Could Not Be Completed – Moved Forward to 2019-2020

- B.S. in Computer Science – The external reviewer for the Computer Science program visited campus on May 8, 2019, and his report is due on May 22, 2019. Thus, the UPRC will not have time to complete the review by the end of the academic year.
- B.A. in Communications – This review has come forward from 2015 and has received numerous extensions with a new due date of 03/15/2020.
- B.S. in Physics – This review was due on 09/15/2018. The UPRC has yet to receive the self-study nor a request for further extension.
- B.A. in Political Science – This review was due on 09/15/2018 and received an extension to 03/01/2019. The UPRC has yet to receive the self-study nor a request for further extension.
- M.S. in Health Care Administration (HCA) – This review was due on 09/15/2018. The UPRC approved the request for a revised due date of 08/30/2019.
- B.A. and M.A. in Spanish – This review was due on 09/15/2018. The UPRC approved the request for a revised due date of 08/30/2019.
- B.A. and M.A. in Anthropology – This review was due on 09/15/2018. The UPRC approved the request for a revised due date of 09/15/2019.
- B.A. in Psychology – This review was due on 09/15/2018. The UPRC approved the request for a revised due date of 09/15/2019.
- M.S. in Counseling Psychology – This review was due on 09/15/2018. The UPRC approved the request for a revised due date of 09/15/19.

Program Reviews Scheduled for AY 2019-2020

- B.A. in Music – notified on 03/29/2019
- B.A. in Religious Studies – notified on 03/29/2019
- B.S. in Economics – notified on 03/29/2019
- B.S. in Environmental Resource Management – notified on 03/29/2019
- B.S. in Mathematics – notified on 03/29/2019
- B.S. and M.S. in Biology – notified on 03/29/2019
- B.A. Human Biological Sciences – notified on 05/13/2019

Mid-Cycle Reports Scheduled for AY 2019-2020

- B.A. and M.A. in English – notified on 03/01/2019
- B.A. in Criminal Justice – notified on 03/01/2019
- M.A. in Educational Administration – notified on 03/01/2019
- Honors Program – notified on 03/01/2019

Workshop

- The UPRC held a program review workshop on March 15, 2019. Each member of the UPRC presented on sections of the Program Review Template.
- In addition to UPRC members, representatives from Psychology, Philosophy & Religious Studies, Mathematics, Music, Modern Languages & Literatures, Geological Sciences, Communications, and Biology were present.
- An online evaluation of the workshop was distributed to participants. Responses indicate that participants found the workshop valuable. One respondent suggested emphasizing the program review as a mechanism for ongoing, honest self-reflection.

MOUAPs Completed

- B.A. and M.A. in English – signed on 10/09/2018
- B.A. in Art & Art History – signed on 10/25/2018
- B.S. in Natural Sciences – signed on 02/05/2019

Issues of Concern

- The UPRC continues to stress the importance of completing MOUAPs in a timely fashion.
 - B.A. and M.P.A. in Public Administration – Discussion held 5/22/18, not signed.
 - Honors Program – Discussion held 7/12/18, not signed.
 - B.S. and M.S. in Nursing – Discussion held 7/10/18, not signed.
 - B.S. in PEAK/Kinesiology – Discussion held 11/13/18, not signed.
 - B.S. in Environmental Resources Management – Discussion held 12/3/18, not signed.
 - B.S. in Electrical Engineering – Discussion held, not signed.
 - B.S. in Computer Engineering – Discussion held, not signed.
 - B.S. in Chemistry & Biochemistry – Discussion held 5/6/19, not signed.
- The UPRC is concerned that programs do not have sufficient notice for preparing their Self-Study and Program Plan. The UPRC recommends that programs be notified one year in advance of their Self-Study due date and that the UPRC workshop be scheduled in the Fall term. Additionally, the UPRC is now asking programs to submit a program review progress report the February prior to their Self-Study due date. The program review timeline on the Program Review Template has been revised and posted on the program review website.
- The Program Review Template and MOUAP Template need to be reviewed by the Academic Senate and reaffirmed if appropriate.
- The UPRC would like the Senate to address the issue of programs not completing reviews (we recommend release time for programs to complete their self-studies and/or additional release time for the UPRC to assist programs that have problems).
- Student learning outcomes assessment is a crucial component of a program Self-Study. The UPRC recommends that assessment workshops and trainings be regularly offered to faculty, and that assessment coordinators provide extra support to those programs scheduled for review.

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“Freedom has always been an expensive thing.”- Martin Luther King