



CSU Bakersfield

School of Arts and Humanities

Department of Philosophy and Religious Studies

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May 14, 2017

To: Deborah Boschini, Chair
Academic Senate, California State University, Bakersfield

cc: Dr. Vernon Harper, Associate Vice President for Academic Programs
University Program Review Committee

Dr. Jenny Zorn, Provost & Vice President for Academic Affairs

Dr. Abbas Grammy, Dr. Joel Haney, Dr. Yangsuk Ko, Dr. Matt Leon
Dr. Danielle Solano, Dr. Dan Zhou, Dr. Vandana Kohli, *ex-officio*

From: Dr. Jacquelyn A.K. Kegley, Chair, University Program Review Committee

Re: Annual Report of the University Program Review Committee 2016-2017

This is to summarize the activities of the University Program Review Committee for the academic year 2016-2017.

Program Reviews Completed

- Confirmed review of BS in Chemistry and Biochemistry- sent 9.28.2016
- Completed review of the MA in Education Administration- sent 2-21,2017
- Completed Review of Teacher Education Single Subject & Teacher Education Multiple Subject- sent 4-3-2017
- Completed review of the BA in Criminal Justice- sent 4-1, 2017

Ongoing Program Review- moved forward to 2017-2018

- B.A. in Theatre- requests for further information sent 2-13-2017; Responses received 4-20-2017; Draft letter written awaiting External Reviewer visit.
- B.A./M.A. in English- requests for further information sent 5-11-2017; External Reviewer is yet to be scheduled.
- M.A. in Curriculum and Instruction. A request for information was sent to Kristina LaGue on November 16, 2016. No response was ever received. The committee will complete this review in 2017-18 regardless.

Extensions Granted



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- BS Computer Engineering; BS Electrical Engineering and BS in Engineering Science-Self Studies were due on 10-1/2016- requested extension in light of upcoming accreditation- Extension granted 11-16-2016. Revised due date is 9-15-2017.
- BA CAFS- was due on 10/2/2016- requested extension in light of new Chair taking on the responsibility- extension was granted 9-28-2016. New due date is 8-25-2017.
- Helen Hawk Honors Program had a due date of 10/1/2016. Extension was requested to allow program to undertake assessment and because of new faculty involvement and quarter to semester conversion. Extension was granted on 10/5/2016. New due date is 10/1/2017.
- BA Art-The Self-Study was due in 10/1/2016. Extension was requested due to change over in personnel and quarter to semester transition. Extension was granted on 9/28/2016. New Self Study due date is 9/1/2017.
- BA Communications- The Self-Study was due on 10/1/2016. There was a request for an extension. This was granted on 10-26-2016 with a new due date 3.15.2017 was given. Program then requested another extension on with the reason that the current Chair refused to do the review and now expected the incoming Chair to do it. After some lengthy discussion the UPRC granted an extension until 10/1/2017, while also expressing concern that the new Dean of A &H mentor this process.

Workshop

- On February 10, 2017 the UPRC held its first-ever workshop entitled: “How to Prepare a Winning Self-Study.” Each member of the UPRC Committee reviewed a section of the Program Review Template. The workshop was evaluated and the participants found it very valuable. The UPRC strongly recommends doing this workshop again in the fall for those undergoing program review. Since it is difficult to bring the faculty together during the semester, the URPC urges the provost to support the event by hosting a lunch.

Issues of Concern

- On March 27, 2017 the UPRC sent a memorandum of concern to the Academic Senate. The following concerns were expressed:
 - The UPRC strongly believes that accredited programs need to be involved in the university program review process. These programs need to demonstrate how they fit into the goals and mission of the university and how they are doing student assessment. The accredited programs reviewed this year did a very poor job of demonstrating this and the UPRC had a great deal of difficulty doing an adequate review.
 - The UPRC has concerns about the MOUAP process. There needs to be a strong closure to the program review process and we urge that a flexible but substantial MOUAP be part of the review process.



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- We are concerned that new members for UPRC be selected as soon as possible. It is hoped that the Senate and the Provost will reiterate the importance of this committee and also confirm the release time that is given for service on the UPRC.
- The UPRC believes that a new Annual Report process needs to be developed so that this report can be good preparation for the Self Study and can also be incorporated into the Self Study.
- The UPRC strongly urges the Deans to reflect and comment upon the Self Study and UPRC recommendations.
- The current program review template needs revision at least in terms of the new semester system.

The members of the UPRC this year have worked diligently and hard to make the program review process helpful to programs and the university and a process that can demonstrate the quality of the university's program offerings.